

## FORM FOR EMPLOYERS

**INSTITUTION:** Pedagogical University of Cracow  
**PLACE:** Cracow  
**POSITION:** Teacher of English as a Foreign Language at Foreign Languages Centre  
**DISCIPLINE:** Teaching English as a Foreign Language  
**POSTED:** 15<sup>th</sup> May 2017  
**EXPIRES:** 29<sup>th</sup> May 2017  
**WEBSITE:** <http://sjo.up.krakow.pl>  
**KEY WORDS:** Competition for the post of a teacher of English as a Foreign Language  
**DESCRIPTION:** (field, expectations, comments):

The competition may be entered by the candidates who meet the requirements stated in the Act of Law of 27 July 2005, Law on Higher Education (Journal of Laws 2012 pos. 572, with further amendments ), and the following requirements:

- holds M.A. degree in the field of English Philology;
- has experience in teaching English at higher education level at various levels of advancement
- has teaching experience in using interactive whiteboard, e-learning platform and other advanced technologies.

Additional assets:

- at least one lesson observation report (class observation) attached from the last 2 years;
- experience in teaching specialized language.

### REQUIRED DOCUMENTS:

1. application addressed to the Rector of the University on taking part in the contest
2. CV
3. personal questionnaire for applicants and 3 photographs;
4. summary of accomplishments in teaching and in the field of organization;
5. confirmed copies of the M.A. degree diploma (in the case of foreign diplomas – a certificate from the Ministry of Science and Higher Education confirming the equivalence of the degree);
6. declaration stating that the Pedagogical University of Cracow will be the basic workplace (in case of winning the contest);
7. confirmed photocopies of work certificates;
8. declaration stating the acknowledgement and acceptance of the rules concerning the intellectual property and the legal protection of the intellectual property at the Pedagogical University of Cracow;
9. information about the lack of additional employment (in case of winning the contest).

Submission of the documents to the secretariat of the Centrum Języków Obcych (Foreign Languages Centre) at ul. Podchorążych 2, room no 463: **15<sup>th</sup> of May to 29<sup>th</sup> of May, 2017, at 10 a.m.**

The applicants who meet requirements will be invited for an interview, which will take place **on 2<sup>nd</sup> of June, 2017**, in room no 451 at ul. Podchorążych 2 (Pedagogical University of Cracow).

Results of the contest will be settled before the end of September, 2017.

Not being informed about the outcome of the contest will be synonymous with the rejection of his/her application.