



POZNAŃ UNIVERSITY
OF ECONOMICS
AND BUSINESS



HR EXCELLENCE IN RESEARCH

WELCOME
TO THE TEAM

**The Rector
of Poznan University of Economics and Business
al. Niepodległości 10, 61-875 Poznań, Poland
announces a competition
for the position of
RUSSIAN LANGUAGE TEACHER
FTE 0.75
in Department of Foreign Languages**

JOB DESCRIPTION

- conduct courses in professional business language for students and participants in other educational activities at various levels A1-C1
- run Russian language classes for foreign students
- prepare progress, end-of-semester and exam tests to verify learning outcomes and check language competences of PUEB students and candidates
- prepare teaching materials to develop students' interest in the area of professional language
- participate in teaching and organizational activities of DFL

SPECIFIC REQUIREMENTS

- Master's degree in Russian philology
- knowledge of other foreign languages to conduct Russian language courses in English/German for foreign students
- officially confirmed minimum 5-year experience in teaching at a university level or teaching adults
- knowledge of modern foreign language teaching methods and experience in ICT-based teaching of foreign languages
- satisfy conditions of Article 113 of the Law on Higher Education and Science of July 20, 2018 (consolidated text – Journal of Laws from 2018, item 1668, as amended)

BENEFITS:

- * INTERESTING WORK
- * POSSIBILITY OF PERSONAL DEVELOPMENT
- * POSSIBILITY OF OBTAINING A PhD DEGREE
- * TRAINING
- * PARTICIPATION IN PROJECTS
- * POSSIBILITY OF MEETING OUTSTANDING PEOPLE
- * PARTICIPATION IN CONFERENCES INCLUDING FOREIGN ONES
- * CO-FINANSOIG OF REST
- * SPORTS TICKET
- * LOANS
- * CHILDREN'S BENEFITS
- * ADDITIONAL HOLIDAYS



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SUBMIT YOUR APPLICATION

to: rekrecja-dsp@ue.poznan.pl entitled ” **RUSSIAN LANGUAGE TEACHER**
– Department of Foreign Languages”

The deadline for submission of offers expires on 13.10.2020
Competition results will be settled by 27.10.2020

* Attaching the CV and covering letter is voluntary. By submitting documents, you agree to the processing of all personal data that you have included in your recruitment application pursuant to art. 6 clause 1 lit. a of the General Data Protection Regulation - consent applies to data not indicated in law.

If you are interested in leaving your application documents for the needs of future recruitments, attach the following content to the offer:

"I consent to the processing of my personal data by the Poznan University of Economics and Business with headquarters in Poznan, at al. Niepodległości 10, 61- 875 Poznan in the future for the purposes of future recruitment procedures. "

Information clause

1. The administrator of your personal data is the Poznań University of Business and Economics with headquarters in Poznań (61-875), at al. Niepodległości 10, NIP 777-00-05-497, REGON 00000- 1525.
2. The administrator has appointed a Data Protection Officer to supervise the correct processing of personal data with whom you can contact at the following e-mail address: rodo@ue.poznan.pl; room 1715 Collegium Altum.
3. Your personal data will be processed in connection with the recruitment procedure based on:
 - art. 6 par. 1 lit. b) GDPR - in the scope of data indicated in the provisions of labor law, i.e. art. 221 of the Labor Code,
 - art. 6 par. 1 lit. a) GDPR - in the scope of additional data indicated by you in your CV and other documents knowingly attached by you to the offer
 - art. 6 par. 1 lit. c) GDPR - in the scope of data which the administrator is obliged to collect by the provisions of national law.
4. Your personal data will be stored only for the period necessary for the purposes of their processing, i.e. for the duration competition, and after its completion for 12 months.
5. Your data will not be used for automated decision making or profiling and will not be transferred to third countries and international organizations.
6. You have the right to access your personal data, rectify it, delete it, limit processing, transfer and objection.
7. In terms of data for which consent has been given to processing, you have the right to withdraw it at any time at the moment, with the proviso that this does not affect the lawfulness of data processing that took place prior to this withdrawal.
8. You have the right to lodge a complaint to the body supervising the protection of personal data, i.e. the President of the Office for Protection Personal Data.
9. Providing your personal data in the scope resulting from art. 221 of the Labor Code is necessary to participate.

Full information about personal data is available on the University's website at <https://ue.poznan.pl/pl/polityka-prywatnosci,c12767/>

BENEFITS:

- * INTERESTING WORK
- * POSSIBILITY OF DEVELOPMENT
- * POSSIBILITY OF OBTAINING A DEGREE AND SCIENTIFIC TITLE
- * TRAINING
- * PARTICIPATION IN PROJECTS
- * POSSIBILITY OF MEETING OUTSTANDING PEOPLE
- * PARTICIPATION IN CONFERENCES - INCLUDING FOREIGN
- * FINANCING TO REST
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