

# **Competition for the position of Assistant Professor at the Faculty of Social Sciences of the Academy of Piotrków**

**Academy of Piotrków announces a competition for the position of Assistant Professor in the Department of Administration**

**Job Title:** Assistant Professor

**Number of stands:** 3

**Name of the unit:** Academy of Piotrków , Faculty of Social Sciences, Department of Administration

**City:** Piotrków Trybunalski

**Link to the unit's website:** [www.apr.edu.pl](http://www.apr.edu.pl)

**Date of announcement publication:** August 17, 2023.

**Job description:** The selected candidate employed as a assistant professor will be obliged to conduct didactic activity in the discipline of political and administrative sciences or law. Possessing and expanding practical achievements by the course profile. In addition, the candidate's duties will include active participation in activities related to the functioning and promotion of the course and the Academy, as well as involvement in projects that improve the quality of education and the attractiveness of the educational offer. Didactic activity in the dimension specified in the Act of July 20, 2018 Law on Higher Education and Science (Journal of Laws of 2018, item 1668), art. 127, pt. 1.2, point 6.1, point 7 will take place within the field of administration and others, depending on the needs of the University's didactic fields. The candidate's duties will include substantive supervision over bachelor's and master's theses.

**Requirements:**

1. Holding a doctoral degree in the discipline of political and administrative sciences or law.
2. Teaching experience at a university or scientific publications with bibliographic data identifying a given work.
3. Availability.

**Employee profile (according to OTM-R)\*:**

☒ Scientist First Rank (R1)

☐ Recognizable Scientist (R2)

☐ Renowned Scientist (R3)

☐ Lead Scientist (R4)

**Scientific field/discipline:** Social sciences/law.

**Place of work:** Academy of Piotrków, Faculty of Social Sciences, 97-300 Piotrków Trybunalski, Słowackiego St. 114/118.

**Teaching duties:** The selected candidate will teach classes at the Faculty of Social Sciences of the Academy of Piotrków related to the position of assistant professor within the workload specified in the Act of 20 July 2018 Law on Higher Education and Science (Journal of Laws of 2018, item 1668), art. 127, pt. 1.2, point 6.1, point 7 for undergraduate and graduate students and postgraduate studies resulting from the curriculum, including cooperation with external, domestic, and foreign stakeholders.

**Organizational duties:** organization of seminars, and workshops; participation in university, faculty, and institute committees and other undertakings related to the process of educating students.

**Additional information:**

1. Form of employment: employment contract
2. Working time: part-time with potential to become full-time

**Deadline for submission of tenders** (format: YYYY-MM-DD HH: MM):

September 17, 2023, until 15.00.

**Form/place of submission of tenders:**

Electronic documents should be submitted to:

biuro.rektora@apt.edu.pl

Paper documents should be submitted to:

Academy of Piotrków Chancellery, Building B St. Słowackiego 114/118 97-300 Piotrków Trybunalski

**Required documents:**

1. Application for employment for the position of assistant professor .
2. Candidate form for the employment of an academic teacher as an assistant professor ,  
<https://apt.bip.gov.pl/oferty-pracy/>
3. A copy of the degree/title diploma.
4. Professional CV.
5. List of publications, with particular emphasis on publications confirming substantive qualifications to conduct classes in the field of administration.
6. Copies of diplomas/certificates confirming additional qualifications, etc.

1. A candidate entering the competition is obliged to submit a statement that the Academy in Piotrków Trybunalski will be the primary place of work. The candidate is obliged to conduct scientific activity in the field of scientific research and development. The candidate is required to submit an annual report and documentation required under the university's staff evaluation system.

2. The participant entering the competition is obliged to prepare and timely settle the documentation related to the teaching process. The result of the competition is not tantamount to establishing an employment relationship with the Academy of Piotrków. The final employment decision will be made by His Magnificence Rector, without the need to justify it.

**Contact details of the person providing candidates with information about the competition:**

(44) 732 74 22

Required clauses provided for by applicable law:

**INFORMATION CLAUSE**

According to Art. 13 section 1 and 2 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons about the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (general regulation on data protection, Official Journal of the EU L 119 of 04.05.2016, p. 1, as amended) - GDPR, we hereby inform that:

1. The administrator of your data is the Academy of Piotrków , ul. Słowackiego 114/118, 97-300 Piotrków Trybunalski, e-mail: [kancelaria@apt.edu.pl](mailto:kancelaria@apt.edu.pl).
2. The legal basis for the processing of your data is:
  - a. art. 6 sec. 1 lit. c GDPR (processing is necessary to fulfill the legal obligation incumbent on the administrator), b.art. 6 sec. 1 lit.
  - b. GDPR (processing is necessary for the performance of a contract to which the data subject is a party, or to take action at the request of the data subject before entering into a contract),
  - c. art. 6 sec. 1 lit. a GDPR (the data subject has consented to the processing of his data),
  - d. art. 9 sec. 2 lit. b GDPR (processing is necessary to fulfill the obligations and exercise specific rights by the administrator or the data subject in the field of labor law, social security, and social protection),
  - e. art. 9 sec. 2 lit. h GDPR (processing is necessary for preventive or occupational medicine purposes).
3. Your data will be processed for employment, social benefits, safety, and work organization.
4. Providing your data is mandatory to the extent specified in the law, in the remaining scope, providing data is voluntary.
5. Your data will be stored for the period provided for in separate legal provisions and until the consent is revoked (to data processing based on consent).
6. The recipients of the data may be entities authorized under the law and entities processing personal data at the request of the administrator in connection with the performance of the task entrusted to them based on the concluded data entrustment agreement.

7. You have the right to a. access your data and receive a copy, rectification, deletion (in a situation where data processing does not take place to fulfill the obligation arising from the law) or limit the processing of personal data, and b. the right to transfer data and the right to object to processing - in cases and on the terms set out in the provisions of the GDPR.
8. You have the right to complain to the competent supervisory authority - the President of the Office for Personal Data Protection when it is justified that your data is processed by the administrator contrary to the provisions of the General Data Protection Regulation.
9. In case of questions regarding the processing of personal data, you can contact the AP Data Protection Officer by writing to the e-mail address: [iod@apt.edu.pl](mailto:iod@apt.edu.pl).