



UNIwersytet
Warszawski



Wydział
Historii

WHist-K-2023-14

**Dean of the Faculty of History of the University of Warsaw announces
a call for candidates for a position of postdoctoral researcher in the field of history
in the Department of History of the 20th Century, Faculty of History,
University of Warsaw in NCN OPUS-24 research project:
“The Foothold: China, Southeast Asia, and the Global Revolution at the Margins,
1920s–1954” (project no: 2022/47/B/HS3/02745)**

Full-time employment planned for 24 months.

Planned gross basic salary: 280,000 PLN for 24 months + funding for research trips.

Employment is possible from 1st October 2024.

I. Requirements

1. PhD degree (preferably in the field of 19th and/or 20th century Southeast Asian history, Burmese/Myanmar history, or global history with focus on Southeast Asia/Burma). PhD degree must be obtained in an academic institution other than the University of Warsaw no later than 7 years before starting the fellowship.
2. Full fluency in English.
3. Publication record commensurate to the career level.
4. Knowledge of Burmese (Myanmar) language will be an advantage.
5. Knowledge of Thai language will be an advantage,

II. Scope of work

1. Conducting research on her/his topic that will be related to history of postcolonial (1940s-60s) Burma/Myanmar or history of the relations between Burma/Myanmar and Thailand or Burma/Myanmar and China in 1940s-60s.

2. Preparing and publishing academic articles.
3. Presenting research findings on international conferences.
4. Assisting PI in certain research related activities such as preparing bibliographies, finding sources and literature.

III. Selection procedure

- Application deadline: **30 November 2023**.
- The results will be announced by **29 February 2024** and candidates will be informed by e-mail.
- After a formal assessment of the applications, the committee may make a preliminary evaluation of the applications and on this basis select a shortlist of candidates admitted to further stages of the procedure.

The recruitment process is determined by the Statute of the University of Warsaw and the relevant rules of the University of Warsaw and Faculty of History.

V. How to apply

Required documents:

1. A letter of application (to the Rector of the University of Warsaw).
2. The candidates should meet the conditions set out in the Act of July 20, 2018 – Law on Higher Education and Science (i.e. Journal of Laws of 2024, item 741) and the Statute of the University of Warsaw (Resolution No. 443 of the Senate of the University of Warsaw of June 26, 2019, Monitor item 190).– signed [statement](#).
3. Ph.D. degree obtained no later than 7 years before starting the fellowship or a statement from your supervisor that you expect to receive your Ph.D. degree by October 1st, 2024.
4. CV with a list of publications.
5. A cover letter.
6. Description of the research project related to the grant (2 pages).
7. Two recommendation letters.
8. [An administrative questionnaire](#).
9. GDPR consent statement (“Information on personal data processing”, attached below).
10. Please include in your application the following statement:
“I am familiar with the conditions of conducting a call for the position of an academic teacher at the University of Warsaw ([Decree No. 106 of the Rector of the UW of 27 September 2019](#), paragraph 1, point 4).”

All documents should be sent by e-mail to the following address: dziekanat.wh@uw.edu.pl under the title: “Call: NCN OPUS-24”.

Information on personal data processing

Controller

Controller of your personal data processed in connection with the recruitment process is the University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa, as the Employer. Contact with the controller:

- by traditional mail at: University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa (name the organizational unit to which your letter is addressed);
- by phone: **22 55 20 355**.

Data Protection Officer (DPO)

Controller has designated Data Protection Officer whom you may contact via email at iod@adm.uw.edu.pl. You may contact the DPO in all matters relating to your personal data processing by the University of Warsaw and the exercise of rights in relation to the processing of personal data.

The DPO, however, does not proceed other matters, like handling recruitment procedures, collecting recruitment documents, providing information on current recruitment process.

Purpose and legal grounds of data processing

Personal data of candidates for employment shall be processed for recruitment purposes only. Your personal data shall be processed in the scope as indicated by employment law⁹ (*given name (names) and family name, date of birth, contact information as provided, education, professional qualifications, previous employment*) for the purposes of this recruitment process¹⁰, whereas other data¹¹ shall be processed based on your consent which may take the following wording:

I agree to the processing of personal data provided in (e.g. CV, cover letter, and other submitted documents) by the University of Warsaw for realising my recruitment process.

If your documents include data as mentioned in Art. 9 section 1 of the GDPR (special categories of personal data), processing shall be possible upon your consent to processing such data¹², which may take the following wording:

I agree to the processing of special categories of personal data, as mentioned in Art. 9 section 1 of the GDPR, provided in (e.g. CV, cover letter, and other submitted documents) by the University of Warsaw for realising my recruitment process.

The University of Warsaw shall be also processing your personal data in future recruitment processes upon your consent¹³, which may take the following wording:

I consent to processing of my personal data for the purposes of any future recruitment processes at the University of Warsaw for the period of the next nine months.

You may revoke all such consents at any time by, for example, sending an email at dziekanat.wh@uw.edu.pl.

⁹ Art. 22¹ of the law of June 26, 1974 Labour Code (i.e. Journal of Laws 2019 item 1040 with subsequent changes).

¹⁰ Art. 6 section 1 letter b of the Regulation of the European Parliament and the Council (EU) 2016/679 of April 27, 2016 on protection of individual persons with regard to the personal data processing and on the free flow of such data, and also repealing Directive 95/46/EC (general regulation on data protection) (Official Journal EU L 119 of 04.05.2016, page 1, with subsequent changes) (hereinafter as the GDPR).

¹¹ Art. 6 section 1 letter a of the GDPR.

¹² Art. 9 section 2 letter a GDPR.

¹³ Art. 6 section 1 letter a GDPR.

Be advised that the revocation of your consent does not affect legal compliance of processing which had been completed upon consent before its revocation.¹⁴

Data retention period

Your personal data collected in this recruitment process shall be stored over the period of three months from the date the recruitment process is completed.

In case you agree to process your data in future recruitments, your data shall be used over the period of nine months.

Data recipients

Officers authorized by the Controller shall have access to your personal data, the processing of which is in the scope of their duties.

Data transfer outside the European Economic Area (EEA)

Your personal data shall be disclosed to subjects authorized by law. Signing-in is through Google Forms. Your personal data may be also processed by our provider of G-Suit for education by Google Company in their data processing centres.¹⁵ Your data shall be protected under the standards of the Privacy Shield, accepted by the European Commission.¹⁶ This shall guarantee an adequate level of data security.

Rights of the data subject

Under the GDPR data subjects have the following rights:

- to access data and to receive copies of the actual data;
- to correct (rectify) your personal data;
- to restrict processing of personal data;
- to erase personal data, subject to provisions of Art. 17 section 3 of the GDPR;
- to file a claim with the President of the Personal Data Protection Office, if you believe data processing violates law.

Information on the requirement to provide data

Providing your personal data in the scope resulting from law is necessary to participate in the recruitment process. Providing other personal data is voluntary.

..... (place and date) (applicant's signature)

¹⁴ Art. 7 section 3 GDPR.
¹⁵ <https://www.google.com/about/datacenters/inside/locations/index.html>
¹⁶ <https://www.privacyshield.gov>