# FORM FOR EMPLOYERS

**INSTITUTION:** AGH University of Krakow

**DEPARTMENT:** Faculty of Management

CITY: KRAKOW

**POSITION**: assistant in a group of teaching workers

DISCIPLINE: management and quality sciences

EXPIRES: 01.09.2024

**WEBSITE:** https://www.agh.edu.pl/o-agh/praca-w-agh

KEY WORDS: assistant, social sciences

**DESCRIPTION** (field, expectations, comments, requirements):

### **REQUIREMENTS:**

- 1) completed master's studies in social sciences,
- 2) predisposition for teaching work, preference will be given to candidates with experience in teaching activities,
- 3) knowledge of issues in the area of soft skills in the field of personal development, including, among others: public speaking and shaping the image of a manager,
- 4) English language proficiency at least B2 level, as defined by the Common European Framework of Reference for Languages,
- 5) for foreigners- fluent knowledge of Polish language at least C-1 level.

### **DOCUMENTS REQUIRED:**

- 1) application, CV, personal questionnaire,
- 2) copies of diplomas and other certificates confirming qualifications,
- 3) list of teaching classes conducted,
- 4) certificate confirming the knowledge of English at least B2 level,
- 5) for foreigners Certificate confirming the knowledge of Polish at least C1 level.

## DOCUMENTS MUST BE SUBMITTED AT:

Documents should be submitted to e-mail: czerska@agh.edu.pl or the Administrative Office of the AGH Faculty of Management, 30-067 Cracow, 10 Gramatyka St., room 213, Poland.

The AGH University of Krakow will not be the candidate's main place of employment.

The AGH University of Krakow does not require you to provide any information or data other than those resulting from the applicable law (name/names, surname, date of birth, contact details, education, professional qualifications, and employment history). However, if you choose to include your photograph or any other information, please fill in and attach this statement of consent to the processing of personal data, which constitutes an attachment to this information.

The controller of your personal data processed in order to carry out the recruitment process for the abovementioned position is the AGH University of Krakow, al. A. Mickiewicza 30, 30-059 Krakow. You can read all information concerning the processing of your personal data on the website of the AGH University of Krakow after going to the "Personal data protection" tab (https://www.agh.edu.pl/en/personal-data-protection).

The University reserves the right not to settle the competition without providing any reason or justification. Winning the competition is not tantamount to ensuring the candidate's employment. The result of the competition serves solely as a recommendation to the Rector in this regard. The final decision concerning the employment will be made by the Rector. .....

name and surname

#### CONSENT TO PERSONAL DATA PROCESSING (recruitment - employee)

(recruitment - employee)

In addition, I declare that the request for consent has been presented in a clear and understandable manner and that I have been informed about a possibility of withdrawing my consent at any time as well as about consent accountability. The withdrawal of consent to have personal data processed shall not affect the legality of the processing, which is carried out on the basis of such consent prior to its withdrawal; The consent may be withdrawn by submitting a written representation on consent withdrawal at a place that was indicated in the contest notice as the place for submitting documents.

Date and signature