

FORM FOR EMPLOYERS

INSTITUTION: AGH University of Krakow

DEPARTMENT: Faculty of Management

CITY: KRAKOW

POSITION: assistant in a group of research and teaching workers

DISCIPLINE: management and quality sciences

EXPIRES: 01.09.2024

WEBSITE: <https://www.agh.edu.pl/o-agh/praca-w-agh>

KEY WORDS: job offer – AGH Kraków, research and teaching assistant, management

DESCRIPTION (field, expectations, comments, requirements):

REQUIREMENTS:

- 1) doctoral degree or initiated proceedings for awarding a doctoral degree in the discipline of management and quality science,
- 2) documented teaching experience at a university in an area consistent with the scientific profile of the Department,
- 3) expert experience in training and development, including preparing and conducting interactive workshops,
- 4) experience in conducting scientific research in the area of human resources management and/or marketing, documented by scientific achievements,
- 5) knowledge of using graphic programs (Figma, Canva or PowerPoint),
- 6) ability to write substantive and advertising texts (social media, mailings, blog, reports, e-books),
- 7) ability to implement and analyze advertising campaigns (LinkedIn, Google, Meta),
- 8) documented managerial experience in the area of human resources management and/or marketing and/or experience as a copywriter or art director will be an additional advantage,
- 9) predispositions to conduct scientific activity and teaching, a person who was an active participant in the student scientific movement or has scientific achievements resulting from higher education, studies at a doctoral school, doctoral studies or professional work, with the limitation under Article 209, section 10 of the Law on Higher Education and Science,
- 10) English language proficiency at least B-2 level, as defined by the Common European Framework of Reference for Languages,
- 11) for foreigners – fluent knowledge of Polish language at least C-1 level.

DOCUMENTS REQUIRED:

- 1) application, CV, personal questionnaire,
- 2) copies of diplomas and other certificates confirming qualifications,
- 3) information on achievements in teaching and scientific,
- 4) certificate confirming the knowledge of English at least B-2 level,
- 5) for foreigners – Certificate confirming the knowledge of Polish at least C-1 level,
- 6) statement from the candidate whether the AGH University of Krakow will be the primary workplace in the case of employment (within the meaning of the law).

DOCUMENTS MUST BE SUBMITTED:

Documents should be submitted to e-mail: czerska@agh.edu.pl or the Administrative Office of the AGH Faculty of Management, 30-067 Cracow, 10 Gramatyka St., room 213, Poland.

The AGH University will be the candidate's main place of employment.

The AGH University of Krakow does not require you to provide any information or data other than those resulting from the applicable law (name/names, surname, date of birth, contact details, education, professional qualifications, and employment history). However, if you choose to include your photograph or any other information, please fill in and attach this statement of consent to the processing of personal data, which constitutes an attachment to this information.

The controller of your personal data processed in order to carry out the recruitment process for the above-mentioned position is the AGH University of Krakow, al. A. Mickiewicza 30, 30-059 Krakow. You can read all information concerning the processing of your personal data on the website of the AGH University of Krakow after going to the "Personal data protection" tab (<https://www.agh.edu.pl/en/personal-data-protection>).

The University reserves the right not to settle the competition without providing any reason or justification. Winning the competition is not tantamount to ensuring the candidate's employment. The result of the competition serves solely as a recommendation to the Rector in this regard. The final decision concerning the employment will be made by the Rector.

Cracow, on

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name and surname

CONSENT TO PERSONAL DATA PROCESSING
(recruitment - employee)

Pursuant to Article 6(1)(a) of the Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation), [OJ EU . L. 2016.119.1, May 4, 2016] hereinafter referred to as "GDPR", **I consent to the processing of my personal data other** than the data mentioned in Article 22¹ § 1 of the Labour Code and contained in my CV and other application documents, and to the reproduction of my physical likeness **for the purposes of recruitment and selection for the position of** (contest notice no.).

In addition, I declare that the request for consent has been presented in a clear and understandable manner and that I have been informed about a possibility of withdrawing my consent at any time as well as about consent accountability. The withdrawal of consent to have personal data processed shall not affect the legality of the processing, which is carried out on the basis of such consent prior to its withdrawal; The consent may be withdrawn by submitting a written representation on consent withdrawal at a place that was indicated in the contest notice as the place for submitting documents.

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Date and signature