

## Assistant Professor (post-doc) in the group of research staff 44/2024/NA/WNS/INP/p-d

Location: Katowice

Reference Number.: 44/2024/NA/WNS/INP/p-d

### RECTOR OF THE UNIVERSITY OF SILESIA IN KATOWICE

announces the open call for the position of **Assistant Professor (post-doc)** in the group of **research staff** in the NCN SONATA 19 research project „A Nationalising State and Liberal Democracy”, led by Anna Muś, PhD.

**Place of work:** Faculty of Social Sciences, Institute of Political Science

**Job location:** ul. Bankowa 11, 40-007 Katowice

**Number of available positions:** 1

**Key words:** sociology, statistical analysis

Applications to the open call may be submitted by those who meet the conditions specified in Section 113 of the Act – Law on Higher Education and Science of 20 July 2018 (i.e., Journal of Law 2023 item 742).

### KEY RESPONSIBILITIES:

- conducting scientific research in the discipline of political science and public administration as a part of the research project „A Nationalising State and Liberal Democracy”, led by Anna Maria Muś, PhD, Assoc. Prof.:

<https://opus.us.edu.pl/info/author/USL6662dd52e4e644528084e4e020d9a937?r=author&tab=&title=Profil%2Bosoby%2B%25E2%2580%2593%2BA%2BAnna%2BMaria%2BMu%25C5%259B%2599>

- realization of research in accordance with the schedule of the project and under the direction of the leader of the project,
- realization of organizational duties in accordance with the Individual Assignment of Duties.

### QUALIFICATION REQUIREMENTS:

- minimum PhD in social sciences in the discipline of political science and public administration or in related disciplines, e.g. sociology, economic,
- recent, scientific achievements indexed in Web of Science,
- practical knowledge of the advanced statistical analysis used in social sciences and in the related sciences documented by publications,
- experience in work with the SPSS software or with a similar software,
- experience in conducting research in the area of social sciences,
- experience in realization of research projects,
- documented international research activity,
- fluent English skills.

### ADDITIONAL REQUIREMENTS:

- experience in research data management,
- organizational experience (e.g. in organizing a scientific conference),
- documented achievements in the scope of studies on migrations will be of advantage.

### TERMS OF EMPLOYMENT:

- full time employment under the fixed period employment contract for one year (with the possibility of prolongation for the next 2 years), as a part of the NCN SONATA 19 project „A Nationalising State and Liberal Democracy”, led by Anna Maria Muś, PhD, Assoc. Prof.,
- employment at the University as a primary place of work,
- monthly remuneration in the amount of **8986 PLN gross** (including job seniority bonus, if applicable),
- additional remuneration components in accordance with The Rules and Regulations of Remuneration for Employees of the University of Silesia in Katowice,
- task-based working time,
- opportunity for professional development,
- work environment supporting sustainable development based on the diversity, equality and inclusion,
- social benefits package,
- group life insurance for the University employees and their families,
- private medical care as a part of additional health insurance for the University employees,
- ability to join the Occupational Pension Scheme and the group pension insurance POGODNA JESIEN.

### REQUIRED DOCUMENTS:

- cover letter,
- scientific resume (CV), referring to the level of fulfilment of open call requirements by the candidate,
- documents confirming qualifications, (including the PhD diploma or certificate granting the PhD, the MA diploma or the or equivalent degree diploma),
- list of publications,
- two letters of recommendation,
- candidate's scientific development plan for the next 2 years,
- candidate's declaration that during the period when the candidate receives the remuneration for their full-time work in the project, they shall receive neither remuneration from the funds assigned as a part of direct costs in research projects financed by the NCN programmes, nor receive remuneration arising from the employment contract concluded with other employer, that has its residence in Poland or abroad,
- other documentation defined in the open call requirements.

### Additionally we want to inform that the candidate must fulfil the following conditions:

- the candidate received their PhD maximum 7 years prior to employment in the project,
- the candidate has received their PhD in other higher education institution than the University of Silesia in Katowice, or they had minimum 10-month of continual, documented post-doctoral internship in the institution other than the University of Silesia in Katowice and in other country than the country where they received their doctoral degree,
- the project manager/coordinator was neither a supervisor, nor an auxiliary supervisor of the candidate's PhD thesis,
- during the period when the candidate receives the remuneration for their full-time work in the project, the candidate shall not receive any remuneration from the funds assigned as a part of direct costs in research projects financed by the NCN,
- during the period when the candidate receives the remuneration for their full-time work in the project, they shall not receive any remuneration arising from the employment contract concluded with other employer, also from the employer with residence beyond Poland.

### SCHEDULE OF THE CALL:

- application submission deadline: **31<sup>st</sup> of August 2024 (11.59 p.m. CET)**
- the selection process will be concluded by: **30<sup>th</sup> of October 2024**

### OPEN CALL PROCEDURE:

Applications received after the deadline, incomplete applications and applications submitted in any other way than defined in the open call announcement shall not be considered.

The open call is conducted and solved by the open call committee appointed by the Rector. The open call procedure consists of two stages:

1) the formal assessment of the submitted documents,

2) merit-based evaluation of the candidates.

The formal assessment is preceded by the initial verification of the submitted documents confirming fulfilment of the requirements defined in the open call announcement. In the case of doubts the open call committee may call the applicant to complete the documentation in the defined period of time.

The open call committee prepares a list of persons whose applications fulfil the open call requirements to the greatest extent and invites them for an interview.

The interview may take place via the electronic means of communication in the second half of September 2024. The invited candidates may be asked to prepare additional materials for the needs of presentation of their candidacy during the interview.

The open call committee may resign from conducting the interview if they state that the applications submitted in the open call do not fulfil the open call requirements.

The open call is solved by way of resolution adopted by the open call committee by secret ballot with the simple majority of votes.

The applicants are notified about the results of the open call. The applicants have a right to appeal against the open call committee's decision in writing within 7 days from the day they are notified about the result of the open call. The appeal shall be considered by the Rector within the period of maximum 30 days.

The final, binding decision on employment of the candidate selected and recommended by the open call committee is made by the Rector.

The University reserves the right to leave the call unresolved.

### APPLICATIONS:

Submitting an application in response to this Call means accepting the GDPR information clause available in the Application form.

The required documents shall be submitted electronically using the application form, available by clicking "Apply".

[Apply](#)

### IMPORTANT INFORMATION:

The condition necessary for employment of the candidate selected in the selection proceedings is the fulfilment of the obligations arising from Section 265(4), (5), (13) of the Act – *Law on Higher Education and Science* of 20 July 2018 (Journal of Law of 2023 item 724).

In the case of applying for employment at the University of Silesia in Katowice as the primary place of work, candidates employed in other higher education institutions as their primary place of work, should, as of the day of their employment, fulfil the requirement defined in art. 120, section 2 of the Act – *Law on Higher Education and Science* of 20 July 2018 (Journal of Law of 2023 item 742), according to which an academic may have **only one** primary place of work at a time.

In the case of person selected as a result of the open call selection procedure, who has obtained their academic degree, their degree in arts or their professional title abroad, and whose academic degree, degree in arts or their professional title has not been recognized as equivalent with the adequate Polish degree or title, employment of such person is possible in accordance with art. 116 section 2a of the Act – *Law on Higher Education and Science* of 20 July 2018 (Journal of Law of 2023 item 742), in accordance with the procedure in force at the University or on the basis of the nostrification procedure, for which the candidate shall apply.

#### GDPR information clause for the candidates

##### 1. Personal data controller

The University of Silesia in Katowice is the controller of your personal data. You can contact the controller in the following manner:

- by post to: Bankowa 12, 40-007 Katowice
- by e-mail: administrator.danych@us.edu.pl

##### 2. Data protection supervisor

You may contact the Data Protection Supervisor in all matters concerning the processing of your personal data and the exercise of your rights relating to the processing of data as follows:

- by post to: Bankowa 12, 40-007 Katowice
- by e-mail: iod@us.edu.pl

##### 3. Purpose of the processing and legal basis of the processing

We will process your personal data to:

- assess your qualifications, abilities and skills required for the position you are applying for,
- select the right person to work with us.

The legal basis for the processing of your personal data is Article 6(1)(a), (c), (e) and (f) and Article 9(2)(a) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation):

- Your consent to the processing of personal data provided in your CV and cover letter, if you provide us with data other than your: first names and surname; date of birth; contact details; educational background; professional qualifications; your employment history to date.
- Your consent to the processing of your personal data in order to use it in the next recruitment processes conducted by the University of Silesia in Katowice for the next 9 months.

Your personal data which cannot be processed pursuant to legal provision will be processed when the candidate expresses his/her voluntary consent thereto.

- Your consent to the processing of special categories of personal data i.e. sensitive data, as referred to in Article 9(1) of GDPR (inter alia health data), provided on the applicant's own initiative;
- fulfilling the legal obligation resting upon the controller, resulting from Article 22<sup>1</sup> paragraphs 1 and 2 of the Labour Code, with regard to the personal data which the employer requires from the candidate, i.e. first and last names; date of birth; contact details; and in case it is necessary to perform a specific type of work or on a specific position, it also requests information on education; professional qualifications; history of previous employment. The processing of your personal data for purposes and within the scope exceeding the aforementioned personal data requires your voluntary consent (Article 221a of the Labour Code).

The provision of personal data is a statutory requirement, necessary for participation in the recruitment process. If you do not provide the data, it will not be possible to accomplish the aforementioned purpose.

- to comply with the legal obligation resting upon the controller, resulting, in particular, from the Act on Higher Education and Science, and implementing provisions issued on the basis thereof. Processing of your personal data for the purposes of and within the scope exceeding the personal data necessary for the purposes of the competition procedure requires your voluntary consent.

The provision of personal data is a statutory requirement, necessary for the purposes of the competition procedure. If you do not provide the data, it will not be possible to accomplish the aforementioned purpose.

- the free movement of such data executed in the public interest, resulting in particular from Article 11(1) of the Law on Higher Education and Science;
- your legitimate interest as regards the data collected during the recruitment process in order to verify your skills and ability to work on the position you apply for.

The Act on Higher Education and Science, on the one hand, guarantees them autonomy in all areas of their operation on conditions laid down in the Act (Article 11(1)), and, on the other hand, imposes public tasks on higher education institutions which they must carry out (Article 11(1)), and, on the other hand, guarantees them autonomy in all areas of their operation on conditions laid down in the Act (Article 9(2)), which allows higher education institutions to define their own detailed objectives and forms of activity within the framework of the status defined by law. A higher education institution as an academic community composed of staff, students and PhD students, exercising the tasks set forth in the Act, enjoys the autonomy granted and is guided by the European academic tradition.

##### 4. Period of storage of personal data

Your personal data collected in the current recruitment process will be stored until the end of the recruitment process. In case of expressing additional consent to the use of personal data for the purposes of future recruitments, they will be processed for a period of 9 months, but no longer than until the withdrawal of your consent.

##### 5. Data recipients

Your personal data will not be transferred to any third parties.

##### 6. Rights relating to the processing of personal data

You have the following rights in relation to the processing of personal data:

- the right to withdraw your consent to data processing, see below;
- the right to access to your personal data;
- the right to demand the rectification of your personal data if you are incorrect and supplementing incomplete personal data;
- the right to have your personal data removed, in particular if you withdraw your consent to the processing, when there is no other legal basis for the processing;
- the right to demand a restriction of the processing of your personal data;
- the right to object to the processing of your data, due to your specific situation, in cases where we process your data on the basis of our legitimate interest, including for direct marketing purposes, or for the fulfilment of a public task. NOTE: in the case of processing data for direct marketing purposes, objections may be raised at any time regardless of the specific situation;
- the right to transfer your personal data, i.e. the right to receive your personal data from us, in a structured, machine-readable, commonly used IT format. You may send the data to another data controller or request that we send your data to another controller. However, we will only do so if such a transfer is technically feasible.
- You only have the right to transfer your personal data if we process the data in an automated way, i.e. in electronic form, on the basis of a contract with you or on the basis of your consent;
- the right not to be subject only to automated decision making, including profiling
- the right to lodge a complaint with the data protection supervisory authority, i.e. the President of the Office for Personal Data Protection.

##### The right to withdraw consent

To the extent that your data are processed on the basis of your consent, you have the right to withdraw your consent to data processing at any time. The withdrawal of consent does not affect the lawfulness of the processing that was carried out on the basis of your consent before it was withdrawn. You may withdraw your consent by sending a statement of withdrawal to our postal address or e-mail address: iod@us.edu.pl.

⚠️ concerns only the candidates applying for academic positions