

FORM FOR EMPLOYERS

INSTITUTION: AGH University of Krakow

DEPARTMENT: Faculty of Civil Engineering and Resource Management, Department of Industrial Economics and Management

CITY: Krakow

POSITION: Assistant in a group of research and teaching staff

DISCIPLINE: environmental engineering, mining and energetics

EXPIRES: 10.09.2024

WEBSITE: <http://www.agh.edu.pl/o-agh/praca-w-agh>

KEY WORDS: project management, Business Administration, Lean Manufacturing, change leader, students scientific organizations

REQUIREMENTS:

- 1) completed master's degree in the field of Engineering and Management of Industrial Processes, specialization: "Industrial Enterprise Management",
- 2) completing at least one semester of studies outside the home institution, participation in the Erasmus program is welcome,
- 3) completed a course on change leaders or project team leaders (e.g. Green Belt Six Sigma),
- 4) completed Lean Management courses,
- 5) skill and experience in computer graphics, graphic design skills, knowledge of GIMP, InkScape, Blende, Canva, AutoCAD,
- 6) ability to use FlexSim, ProM, Disco programs,
- 7) proven language knowledge at least B-2 level,
- 8) candidates who are not Polish citizens should attach a certificate of Polish language knowledge at least C-1 level,
- 9) additional advantages of the person applying for the position, taken into account in the competition procedure: knowledge of issues in the field of project management, business administration, graphic design, website creation, Lean Manufacturing, Corporate Social Responsibility, knowledge of a second foreign language, e.g. German or French,
- 10) experience in organizing cultural, scientific and educational events and events, including in public benefit organizations,
- 11) experience in designing and running websites and social media,
- 12) experience in supervising a student scientific club or other student groups, active participation in the student scientific movement,
- 13) confirmed cooperation with scientific circles of the AGH University of Krakow,
- 14) experience in cooperation with production companies (internships, cooperation, ambassadorship),
- 15) predispositions to scientific and teaching work,
- 16) diligence and ability to work in a team.

DOCUMENTS REQUIRED:

- 1) application, CV, personal questionnaire,
- 2) copies of diplomas and other certificates confirming qualifications,
- 3) certificates confirming completed courses,
- 4) list of documents confirming organizational activity and cooperation with external entities,
- 5) opinion confirming the predisposition to scientific and research work,
- 6) a certificate confirming language skills at least B-2 level,
- 7) Candidates who are not Polish citizens - a document confirming the knowledge of Polish at least at the C-1 level.

DOCUMENTS MUST BE SUBMITTED:

Complete documentation must be sent to the following email address: kezp@agh.edu.pl or sent to the address: office Department of Industrial Economics and Management, Faculty of Civil Engineering and Resource Management, AGH University of Krakow (Mickiewicza 30 ave., 30-059 Cracow, building A-1, 3rd floor, room 315).

The AGH University will be the candidate's main place of employment.

The AGH University of Krakow does not require you to provide any information or data other than those resulting from the applicable law (name/names, surname, date of birth, contact details, education, professional qualifications and employment history). However, if you choose to include your photograph or any other information, please fill in and attach this statement of consent to the processing of personal data, which constitutes an attachment to this information.

The controller of your personal data processed in order to carry out the recruitment process for the above-mentioned position is the AGH University of Krakow, al. A. Mickiewicza 30, 30-059 Krakow. You can read the full information concerning the processing of your personal data on the AGH University of Krakow website after going to the "Protection of personal data" tab at (www.agh.edu.pl/en/personal-data-protection).

The University reserves the right not to settle the competition without providing any reason or justification. Winning the competition is not tantamount to ensuring the candidate's employment. The result of the competition serves solely as a recommendation to the Rector in this regard. The final decision concerning the employment will be made by the Rector.

Cracow, on

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name and surname

CONSENT TO PERSONAL DATA PROCESSING
(recruitment - employee)

Pursuant to Article 6(1)(a) of the Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation), [OJ EU . L. 2016.119.1, May 4, 2016] hereinafter referred to as "GDPR", **I consent to the processing of my personal data other** than the data mentioned in Article 22¹ § 1 of the Labour Code and contained in my CV and other application documents, and to the reproduction of my physical likeness **for the purposes of recruitment and selection for the position of** (contest notice no.).

In addition, I declare that the request for consent has been presented in a clear and understandable manner and that I have been informed about a possibility of withdrawing my consent at any time as well as about consent accountability. The withdrawal of consent to have personal data processed shall not affect the legality of the processing, which is carried out on the basis of such consent prior to its withdrawal; The consent may be withdrawn by submitting a written representation on consent withdrawal at a place that was indicated in the contest notice as the place for submitting documents.

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Date and signature