

Annex no. 1 to The OTM-R POLICY - OPEN TRANSPARENT MERIT-BASED RECRUITMENT

Employment as assistant professor in the research and teaching group, Faculty of Civil Engineering, Architecture and Environmental Engineering, Department of Building Materials Physics and Sustainable Design

Lodz University of Technology is one of the finest universities of technology in Poland. Its tradition and experience in training professionals and conducting research date back more than 75 years. It is an attractive partner for business. It cooperates with the largest national and international corporations. It conducts research of a European standard, develops new technologies and creates innovation in collaboration with the leading research centres all over the world. One of the pillars of Lodz University of Technology management is equal treatment of staff regardless of their gender, age, race or other demographic and social characteristics. In 2016, TUL was the first technical university in Poland to receive the HR EXCELLENCE IN RESEARCH award certifying that the University adheres to the principles of *the European Charter for Researchers* and *the Code of Conduct for the Recruitment of Researchers*.

1. The requirements to be met by the candidate

- Ph.D. in the field of civil engineering,
- at least two years of experience in scientific research and teaching at university,
- fluent knowledge of Polish and documented experience in conducting classes in Polish,
- knowledge in the area of technology and chemistry of building materials, experience in research on the durability of building materials, including methods of protecting against various damaging factors (moisture, frost, carbon dioxide, chemicals),
- experience in conducting scientific research using chemical analytics and advanced test devices: isothermal calorimeter, differential calorimeter, mercury porosimeter (MIP) and dynamic vapor sorption analyzer (DVS),
- preparing and organization of laboratory stations,
- experience in preparing scientific reports and publications in English, confirmed by at least five scientific publications in journals included in the "List of scientific journals and peer-reviewed materials from international conferences" published by the Polish Ministry of Science and Higher Education,
- knowledge of English at a level not lower than B2.

2. Specification of the terms of employment:

- full time job,
- the selected candidate will be employed for an indefinite period after 2 years long trial period.

3. Description of the expected responsibilities and duties:

- Participation in the teaching process conducted at the Department of Building Materials Physics and Sustainable Design of the Lodz University of Technology,
- conducting research related to the mainstream of the Building Materials Team's activities,
- applying for funds to finance scientific research,
- preparing scientific publications,
- participation in national and international conferences.

Politechnika Łódzka 90-924 Łódź, ul. Żeromskiego 116 tel. 42 636 55 22, fax: 42 636 56 15, www.p.lodz.pl







4. List of the required documents:

- 1) Application for employment to the Rector of Lodz University of Technology;
- 2) CV with contact details, including previous scientific achievements, in particular:
 - scientific experience gained in Poland and/or abroad,
 - participation in research projects,
 - publications in scientific publications/journals,
 - most important (max. 5) awards resulting from conducting scientific research,
 - scientific workshops/trainings.
- personal questionnaire for a person applying for employment at Lodz University of Technology, as provided in Annex no. 1.1 to the OTM-R POLICY - OPEN TRANSPARENT MERIT-BASED RECRUITMENT;
- 4) data Privacy Statement as provided in Annex no. 1.2 to the OTM-R POLICY OPEN TRANSPARENT MERIT-BASED RECRUITMENT;
- 5) consent to the processing of personal data, as provided in Annex no. 1.3 to the OTM-R POLICY OPEN TRANSPARENT MERIT-BASED RECRUITMENT;
- 6) true copies/copies of diplomas;
- 7) other documents proving the qualifications.

5. The place, manner, and deadline for submitting the documents:

Documents should be submitted to the office of the Department of Building Materials Physics and Sustainable Design or sent to the e-mail address <u>dariusz.gawin@p.lodz.pl</u> by **31.12.2024**

Candidates who meet the formal requirements and the project requirements may be invited to a job interview. Information about a potential job interview will be sent to job applicants by email.

6. Contact person:

For more information please contact the Head of the Department of Building Materials Physics and Sustainable Design – prof. dr hab. inż. Dariusz Gawin, e-mail: dariusz.gawin@p.lodz.pl

7. The expected date of the announcement of the decision: 30 January 2025





	Annex no. 1.1
to The OTM-R POLICY - OPEN TRANSPARENT MERIT-E	BASED RECRUITMENT

PERSONAL INFORMATION FORM FOR APPLICANTS FOR EMPLOYMENT AT LODZ UNIVERSITY OF TECHNOLOGY

1. First name(s) and family name
2. Date of birth
3. Contact details
(provided by the applicant)
4. Education (where required for specific duties or jobs)
(name of school and graduation date)
(occupation, specialisation, degree, professional title, academic title)
5. Professional qualifications (where required for specific duties or jobs)
(courses, postgraduate education, other forms of further development of knowledge and skills)
6. Employment history (where required for specific duties or jobs)
(employment periods and jobs held at previous employers')
7. Additional personal information, where the right or the duty to disclose it exists under specific
regulations

(place and date)

(signature of the applicant)

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Annex no. 1.2 to The OTM-R POLICY - OPEN TRANSPARENT MERIT-BASED RECRUITMENT

Data Privacy Statement for job candidates

Pursuant to Article 13(1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation, Official Journal of the EU L 119/1), hereinafter referred to as "GDPR", we inform you as follows:

1) Lodz University of Technology with the registered office in Lodz is the Controller of your personal data;

2) We have appointed a Data Protection Officer to supervise the compliance of personal data processing, who can be contacted in matters concerning the protection of your personal data at the following e-mail address: rbi@adm.p.lodz.pl; telephone number: 42 631 2039; or in writing to the address of our registered office: Lodz University of Technology, Żeromskiego 116, 90-924 Łódź;

3) As the controller, we will process your data for the purpose of the recruitment process for the position indicated, based on your consent (Article 6(1)(a) GDPR);

4) You have the right to withdraw your consent to the processing of your personal data at any time, but such withdrawal shall not affect the lawfulness of the processing effected on the basis of your consent prior to its withdrawal;

5) You have the right to lodge an objection against the processing of the data as set out above at any time. We will cease to process your data for these purposes unless we can demonstrate that there are compelling legitimate grounds for us to do so which override your interests, rights, and freedoms, or that your data will be required for the possible establishment, assertion, or defense of claims;

6) Your personal data provided in the CV, personal information form for the applicant for employment, and copies of documents supporting your professional experience, education, additional credentials and qualifications will be processed for the period in which claims related to the recruitment process may arise, i.e. for 6 months following the conclusion of the recruitment process. For individuals who have given their consent to the processing of personal data for the purposes of future recruitment, for a period of 12 months following the conclusion of the recruitment process during which the consent has been given;

7) Only individuals authorized by the Controller to process your data in the performance of their duties will have access to your data;

- 8) Your personal data will not undergo automated processing and will not be subject to profiling;
- 9) Under GDPR, you shall further have:
- a) the right to access your data and to receive copies thereof,
- b) the right to rectification (amendment) of your data,
- c) the right to erasure/to be forgotten, restriction of data processing,
- d) the right to data portability,

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e) right to file a complaint to the supervisory authority - President of the Personal Data Protection

Office, Stawki 2, 00-193 Warsaw.

(date and signature of the candidate)





Annex no. 1.3 to The OTM-R POLICY – OPEN TRANSPARENT MERIT-BASED RECRUITMENT

Consent of the candidate to the processing of personal data (pursuant to Article 7 GDPR)

I consent to the processing of my personal data by Lodz University of Technology, the Controller of the data included in the following documents that I have submitted:

for the purpose of recruitment/employment*

I hereby declare that I have been informed of the right to withdraw my consent at any time, effective as of the date of submission of the withdrawal of consent.

The Controller (or an authorised representative) has also informed me that the withdrawal of consent does not affect the lawfulness of the processing performed on the basis of the said consent prior to its withdrawal.

(date and signature of the candidate)

* delete as appropriate

