

COMPETITION ANNOUNCEMENT

The dean/director The Dean of the Faculty of Economic Sciences of the University of Warsaw, with the consent of the Rector of the University of Warsaw, announces a competition for the position of Assistant Professor (Adiunkt) in a research-didactic group conducting research and teaching in the field of data science at the Faculty of Economic Sciences of the University of Warsaw.

Position details:

Position title	Assistant Professor (Adiunkt)
Organisational unit	Faculty of Economic Sciences
Employment group	research-didactic
Position profile ¹	R2
Academic discipline ²	Economics and finance
Number of positions	1
Form of employment and length of working time (proportionally to full-time employment)	Employment contract, full-time employment
Expected date of commencement of work and employment period	October 1, 2025, fixed term with a possible extension for an indefinite period; the selected candidate will be subject to/undergo periodic evaluation
Remuneration	Basic remuneration PLN 9.140 PLN gross/month plus the additional annual remuneration, allowance for years of service. More information: link
Other working conditions	<ul style="list-style-type: none"> – <i>Workplace:</i> Faculty of Economic Sciences – <i>Career opportunities:</i> for more information please visit: link
Basic responsibilities and obligations	<p>Research responsibilities:</p> <p>Research activity in the field of economics and finance. Publication of the results in reputable scholarly journals of international standing, particularly, in high-scoring journals specified in the list of scientific journals and peer-review international conference proceedings published by the Polish Ministry of Science and Higher Education. Obtaining funding for research projects in grant competitions.</p> <p>Didactic responsibilities:</p> <p>The selected candidate will teach courses at the Faculty of Economic Sciences of the University of Warsaw as an assistant professor with a total teaching load of 210 hours a year, including classes for 1st and 2nd degree students, BA seminars, MA seminars and/or specialist classes. The selected candidate is expected to teach courses on topics in the field of broadly understood data science, including machine learning and/or natural language processing. Courses should be offered in Polish and/or English.</p>

¹ Complete only in the case of competition for the position in the research employment group or the research and teaching employment group.

² Complete only in the case of competition for the position in the research employment group or the research and teaching employment group.

	<p>Organizational responsibilities:</p> <p>Academic organizational activities, including: involvement in the work of selected university and departmental committees; guidance and involvement in the research of junior university staff; and contribution to international scholarly endeavours (editorial and review work, conferences, etc.).</p> <p><i>More information:</i> Scope of responsibilities of the academic teacher</p>
Conditions for entering the competition ³	<p>– <i>Fulfilment of the requirements set out in Article 113 of the Law on Higher Education and Science (Journal of Laws of 2024, item 1571, consolidated text)</i></p> <p>Formal requirements (must have):</p> <ul style="list-style-type: none"> ▪ at least a PhD degree in the discipline of economics and finance <p>Academic track record (must have):</p> <ul style="list-style-type: none"> ▪ achievements in the discipline of economics and finance relative to the candidate's stage of the professional career, experience in conducting research in the field of data science, in particular in the applications of machine learning and natural language processing, confirmed by publications in reputable journals; ▪ teaching experience both in Polish and in English (preferable experience in conducting classes in the field of data science, in particular in the context of machine learning and natural language processing); ▪ being able to conduct research and teaching in the discipline of economics and finance, in particular in the field of data science; experience in teaching econometrics and/or time series analysis will be an additional asset; ▪ knowledge of the English language at a level sufficient to teach at undergraduate and graduate level.
In addition, we expect ⁴	<ul style="list-style-type: none"> ▪ other significant achievements (e.g., awards, scholarships) and experience (e.g., editorial work for reputable journals of substantial international standing); ▪ international experience (including participation in international conferences with a paper, cooperation with scientists from foreign research institutions and participation in international projects); <p><i>Candidates may be invited for an interview (in person or remotely) with the Faculty Selection Committee. Candidates will be contacted individually to schedule such an interview.</i></p> <p><i>If hired, we expect the University of Warsaw to be the primary workplace for the successful candidate.</i></p>
Criteria for the assessment of candidates in a competition	<p>1. Scientific achievements</p> <ul style="list-style-type: none"> • number of scientific publications (including journals from the ministerial list, JCR, Scopus, etc.) • effectiveness in obtaining research grants, experience in project management and implementation (national and international) • presentations at scientific conferences • awards and prizes for scientific activity • scientific scholarships <p>2. Teaching experience</p> <ul style="list-style-type: none"> • variety of subjects taught (including in English) • awards and honors for teaching activities, • experience in supervising students preparing theses, • participation in teaching trainings

³ Required by the Act, the Law on Higher Education and Science, the Statute of the University of Warsaw, as well as necessary for the position.

⁴ Additional conditions to be met; however, not meeting them will not lead to a negative formal assessment.

	3. Experience in organizational activities related to science and teaching
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Position related/not related⁵ to activities covered by the protection of minors.

Competition rules:

Announcement reference number	WNE.KK.1/2025
Keywords	Data science, data analytics, machine learning, natural language processing
Deadline for submitting applications ⁶	June 19, 2025
Method of submitting an application	By email to: komisja_konkursowa@wne.uw.edu.pl with the title "Application - Assistant Professor ref. WNE/KK/1/2025"
Required documents	<ul style="list-style-type: none"> – Candidate's questionnaire (Appendix no.1) – an academic curriculum vitae containing information on research and teaching experience and achievements, including education, work experience, publications, research projects; – a covering letter with the candidate's reasons for applying, including planned research and teaching activities if successful (two A4 pages maximum); – a signed application to the Rector of the University of Warsaw together with the required declarations (Appendix no. 2). <p>Please ensure that your application is complete and submitted by the deadline indicated!</p>
The competition is the first stage of the recruitment process, please read the Policy of Open, Transparent and Merit-Based Recruitment at the University of Warsaw link	
Anticipated date and method of notification of the competition outcomes	<i>September 10, information about the competition results will be sent electronically</i>
Contact for any questions relating to the competition	<p>by email to komisja_konkursowa@wne.uw.edu.pl with the title: "Application – Adiunkt no. WNE/KK/1/2025"</p> <p>Accessibility needs should be indicated on the Candidate's Questionnaire, in: <i>Other relevant information from a candidate</i></p>

Employing faculty/unit:

Research profile of faculty /unit	<p>The hired person will be a part of the team of the Faculty of Economic Sciences, University of Warsaw - the best research unit in Poland in the field of economics and finance and a university ranked among the top 3% of economic institutions in Europe.</p> <p>Our researchers represent 25% of the top 200 economic authors in Poland, according to the RePEc ranking, and are currently implementing over sixty national and international research projects, including a prestigious Consolidator Grant funded by the European Research Council.</p> <p>The department combines tradition with modernity, conducting innovative research that includes political economy, microeconomics and statistics, as well as social, behavioural, family and digital economics. Among the key research areas are: quantitative methods using artificial intelligence in finance and market analysis, spatial econometrics studying the development of cities and regions, analysis of the digital transformation of the economy and its impact on labour and education, behavioural economics analysing people's actual economic behaviour, valuation of intangible goods like clean air and health, research on migration and altruism, family economics and demographic dynamics, economic inequality and its social consequences, the</p>
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⁵ Delete as appropriate.

⁶ Not sooner than 30 days from the date of publication of the announcement.

	<p>impact of changes in education on the economy, cultural economics, analysis of political institutions and law, the impact of European integration on the Polish economy, climate economics and the effects of climate policy, and research on migration and its impact on the labour market.</p> <p>A team of ten people in the Research and Publications Office of the Faculty supports our Researchers at the stage of preparation, conduct and settlement of research projects.</p> <p>We are an open, international community, functioning on the basis of dialogue and offering support in research and teaching activities.</p>
Teaching profile of faculty/ unit	<p>The Faculty of Economic Sciences is also an excellent teaching unit, unique in Poland, holding 3 certificates of excellence issued by the Polish Accreditation Committee for all study programs.</p> <p>The Faculty members teach on the best Polish programme in Economics, the internationally accredited Finance and Accounting studies and the prestigious Informatics and Econometrics programme. The offer of the Faculty also includes specialised English-language programs - highly ranked in international lists: the program "Quantitative Finance" is ranked 12th in the world, "Data Science and Business Analytics" – 1st place in Eastern Europe.</p>
Other information	<p>As part of the University of Warsaw, we benefit from the potential of our University. We offer, among others, additional funds for research resulting from the implementation of the strategic programme "Excellence Initiative " and having the status of a Research University. The University's vibrant international cooperation provides an opportunity for its employees to work with scientists from research centres all over the world, e.g. within the 4EU+ Alliance.</p> <p>Finally, the University of Warsaw is a reliable employer, distinguished with the "HR Excellence in Research" award and offering a friendly working environment. The University has implemented the principles of the European Charter for Researchers and the Code of Conduct while recruiting employees, and according to the Forbes ranking "Best Employers in Poland 2021" Warsaw University is ranked 1st in the "higher education and science" category.</p>

The University of Warsaw has implemented the procedure for whistleblowers reporting cases of law violation and for undertaking follow-up actions. For **more information** about this topic and the processing of candidates' personal data please follow the [link](#)

The University of Warsaw is a winner of the HR Excellence in Research award granted by the European Commission to institutions adhering to the European Charter for Researchers.



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(place and date)

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(name and surname)

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(correspondence address)

.....
(contact number)

.....
(email address)

To:

His Magnificence

Prof. dr hab. Alojzy Z. Nowak

Rector of the University of Warsaw

Krakowskie Przedmieście 26/28

00-927 Warsaw, Poland

**Application to enter the competition
for an academic teacher position**

I hereby submit my candidacy in the competition ref. no. **WNE/KK/1/2025** for the position of Assistant Professor (*Adiunkt*) in a **research-didactic group** at the **Faculty of Economic Sciences of the University of Warsaw**.

By submitting this application, **I agree to the University of Warsaw processing:**

- my personal data provided in my CV, cover letter and other submitted documents for the purpose of this recruitment process,
- special categories of my personal data, referred to in Art. 9, Section 1 of the GDPR, provided in my CV, cover letter and other submitted documents for the purpose of this recruitment process, and
- my personal data for the purposes of any future recruitment processes at the University of Warsaw for the period of the next nine months.

.....
(signature)

PERSONAL DATA FORM FOR EMPLOYMENT APPLICANT

1. Given name(s) and family name
2. Date of birth
3. Contact data provided by applicant
4. Education

(name of the educational institution, graduation year)

.....
.....
(professional title, doctoral degree, post-doctoral degree or equivalent qualifications, professorship or an equivalent title or degree obtained abroad)

5. Professional qualifications

.....
.....
.....
(courses, postgraduate studies, other forms of further education; date of completion)

6. Previous employment (if necessary to execute specific tasks or to hold a specific position)

From	To	Place of employment	Position

(please state the periods of employment and positions)

.....
place and date

.....
applicant's signature

.....
given and family name

Information on personal data processing

Controller

Controller of your personal data processed in connection with the recruitment process is the University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa, as the Employer.

Contact with the controller:

- by traditional mail at: University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa (name the organizational unit to which your letter is addressed);
- by phone: 22 55 20 355.

Data Protection Officer (DPO)

Controller has designated Data Protection Officer whom you may contact via email at iod@adm.uw.edu.pl. You may contact the DPO in all matters relating to your personal data processing by the University of Warsaw and the exercise of rights in relation to the processing of personal data.

The DPO, however, does not proceed other matters, like handling recruitment procedures, collecting recruitment documents, providing information on current recruitment process.

Purpose and legal grounds of data processing

Personal data of candidates for employment shall be processed for recruitment purposes only.

Your personal data shall be processed in the scope as indicated by employment law¹ (*given name (names) and family name, date of birth, contact information as provided, education, professional qualifications, previous employment*) for the purposes of this recruitment process², whereas other data³ shall be processed based on your consent which may take the following wording:

<i>I agree to the processing of personal data provided in (e.g. CV, cover letter, and other submitted documents) by the University of Warsaw for realising my recruitment process.</i>

¹ Art. 22¹ of the law of June 26, 1974 Labour Code (i.e. Journal of Laws 2019 item 1040 with subsequent changes);

² Art. 6 section 1 letter b of the Regulation of the European Parliament and the Council (EU) 2016/679 of April 27, 2016 on protection of individual persons with regard to the personal data processing and on the free flow of such data, and also repealing Directive 95/46/EC (general regulation on data protection) (Official Journal EU L 119 of 04.05.2016, page 1, with subsequent changes) (hereinafter as the GDPR);

³ Art. 6 section 1 letter a of the GDPR;

If your documents include data as mentioned in Art. 9 section 1 of the GDPR (special categories of personal data), processing shall be possible upon your consent to processing such data⁴ which may take the following wording:

I agree to the processing of special categories of personal data, as mentioned in Art. 9 section 1 of the GDPR, provided in (e.g. CV, cover letter, and other submitted documents) by the University of Warsaw for realising my recruitment process.

The University of Warsaw shall be also processing your personal data in future recruitment processes upon your consent⁵ which may take the following wording:

I consent to processing of my personal data for the purposes of any future recruitment processes at the University of Warsaw for the period of the next nine months.

You may revoke all such consents at any time by, for example, sending an email at (email address due for the recruitment process).

Be advised that the revocation of your consent does not affect legal compliance of processing which had been completed upon consent before its revocation.⁶

Data retention period

Your personal data collected in this recruitment process shall be stored over the period of three months from the date the recruitment process is completed.

In case you agree to process your data in future recruitments, your data shall be used over the period of nine months.

Data recipients

Officers authorized by the Controller shall have access to your personal data, the processing of which is in the scope of their duties.

Recipients of personal data may be other subjects obligated by the Controller to provide specific services involving data processing, like

.....
(name all recipients of data)

Data transfer outside the European Economic Area (EEA)

Your personal data shall be disclosed to subjects authorized by law. Signing-in is through Google Forms. Your personal data may be also processed by our provider of G-Suit for education by Google Company in their data processing centres.⁷ Your data shall be protected under the standards of the Privacy Shield, accepted by the European Commission.⁸ This shall guarantee an adequate level of data security.

⁴ Art. 9 section 2 letter a GDPR;

⁵ Art. 6 section 1 letter a GDPR;

⁶ Art. 7 section 3 GDPR;

⁷ <https://www.google.com/about/datacenters/inside/locations/index.html>

⁸ <https://www.privacyshield.gov>

Rights of the data subject

Under the GDPR data subjects have the following rights:

- to access data and to receive copies of the actual data;
- to correct (rectify) your personal data;
- to restrict processing of personal data;
- to erase personal data, subject to provisions of Art. 17 section 3 of the GDPR;
- to file a claim with the President of the Personal Data Protection Office, if you believe data processing violates law.

Information on the requirement to provide data

Providing your personal data in the scope resulting from law is necessary to participate in the recruitment process. Providing other personal data is voluntary.

.....
place and date

.....
applicant's signature

