

*Jagiellonian University in Kraków promotes cooperation and cares for a good atmosphere based on mutual trust. It implements the strategy resulting from The Human Resources Strategy for Researchers, creating stable conditions for employment as well as the development of academic career, which resulted in the award of the HR Excellence in Research by the European Commission*

### **INFORMATION ON SELECTION PROCEDURE**

**Date of selection procedure announcement** Krakow, 11.06.2026

<b>Selection procedure information number given by the Centre for Human Resources</b>	1227.1101.162.2026
<b>Dean (F/M) of the Faculty of / Director (F/M) of a non-faculty, inter-faculty or common unit</b>	Acting Head of Malopolska Centre of Biotechnology Prof. dr hab. Grzegorz Dubin
<b>Address</b>	Malopolska Centre of Biotechnology Gronostajowa 7A, 30-387 Krakow

### **RECTOR**

**of the Jagiellonian University**

**announces a selection procedure for the position of an**

### **ASSISTANT PROFESSOR (F/M)**

<b>Group of employees (F/M)</b>	Research staff
<b>JU organisational unit (place of work performance)</b>	Malopolska Centre of Biotechnology
<b>Field of science</b>	Exact and Natural Sciences
<b>Discipline</b>	Biological Science
<b>Scope</b>	Molecular Biology / Structural Biology / Biotechnology / Biochemistry / Biophysics
<b>Number of posts</b>	1
<b>Type of employment</b>	Employment contract
<b>Working time</b>	1/1
<b>Planned duration of employment</b>	First fixed-term contract for 6 months with the possibility of extension until 18 July 2027
<b>Expected date of employment commencement</b>	3rd quarter 2026

<p><b>Remuneration</b></p>	<ul style="list-style-type: none"> <li>• basic remuneration in the range of 11 049–13 481 PLN gross;</li> <li>• seniority allowance depending on length of service (3–20%);</li> <li>• jubilee awards for long-term service – in accordance with the <a href="#">Regulation for remuneration of employees of the Jagiellonian University</a>;</li> <li>• possible task-based and periodic allowances, as well as discretionary awards, upon meeting the conditions set out in the <a href="#">Regulation for remuneration of employees of the Jagiellonian University</a>;</li> <li>• additional annual remuneration, the so-called "thirteenth salary" – after meeting the conditions specified in the relevant regulation.</li> </ul> <p><b>Benefits – Institutional Social Benefits Fund (depending on the income per family member, in accordance with the <a href="#">Regulations for Granting Benefits from the Company Social Benefits Fund of the Jagiellonian University</a>):</b></p> <ul style="list-style-type: none"> <li>• co-financing of summer holidays (PLN 1050–1550 gross) and winter holidays (PLN 700–900 gross);</li> <li>• co-financing for children for organised holidays (PLN 900–1400 gross), or co-financing of individually purchased summer camps, sports camps, winter camps, medical holidays or rehabilitation stays (50–90%, with the maximum amount eligible for co-financing being PLN 2500 gross) per child;</li> <li>• cash equivalent for a special occasional package of sweets in the amount of PLN 100–300 gross per child;</li> <li>• co-financing of childcare in nurseries, kindergartens and other forms of preschool education, as well as care provided by a daily guardian or nanny (PLN 250–400 gross).</li> </ul>
<p><b>Requirements</b></p>	<p>The selection procedure is open for all individuals, who meet the requirements set out in Articles 113 and 116.2.3) of the Act of 20 July 2018 – Law on Higher Education and Science, and who meet the following eligibility criteria according to § 165 of the Statute of the Jagiellonian University:</p> <ul style="list-style-type: none"> <li>• holding at least a doctoral degree;</li> <li>• having relevant scientific achievements;</li> <li>• taking active part in scientific life.</li> </ul>
<p><b>Additional requirements necessary for employment (indicated in order of priority)</b></p>	<p>An ideal Candidate (F/M) should:</p> <ol style="list-style-type: none"> <li>1. Fulfil requirements stemming from <a href="#">Regulation on awarding funding tasks funded by the National Science Centre as regards research projects</a>, including: <ul style="list-style-type: none"> <li>• they obtained their doctoral degree in the year of employment in the project or no earlier than 12 years before that year. This period may be extended by documented long-term sick leave or rehabilitation leave (lasting more than 90 days) due to incapacity for work. Additionally, this period may be extended by the number of months of parental leave granted under the Labour Code. For female candidates, the period may also be extended by 18 months for each child born or adopted, if this method of accounting for career breaks is more advantageous;</li> <li>• they obtained their doctoral degree from an institution other than the Jagiellonian University or completed at least a 10- month, continuous and documented postdoctoral fellowship at an institution other than the Jagiellonian University and in a country different from the one where the PhD degree was obtained;</li> </ul> </li> </ol>

	<ul style="list-style-type: none"> <li>• at the time of receiving remuneration from this project, they will not be receiving any other remuneration from NCN-funded research projects under the category of direct costs;</li> <li>• during the period of employment under this project, they will not be employed under an employment contract with any other employer, including an employer based outside Poland.</li> </ul> <ol style="list-style-type: none"> <li>2. Have scientific background in one of the fields related to this project, e.g. molecular biology, structural biology, biotechnology, biochemistry, biophysics or any other related discipline of science.</li> <li>3. Have experience in working in wet laboratory work, preferably in the field of protein expression and purification techniques, and be able to translate the findings of structural biology into functional biology.</li> <li>4. Have at least 4 years of experience in working with RNA, tRNA- <i>in vitro</i> transcription and conducting biochemical activity assays.</li> <li>5. Have published at least one scientific article as first author in a high-quality peer-reviewed journal.</li> <li>6. Be fluent in spoken and written English.</li> </ol>
<b>Project Title</b>	OPUS 24, K/NCN/000210: “Molecular characterization of the human MOCS3 thiolation pathway”
<b>Program / Project description</b>	<p>The selected Candidate (F/M) will work on an ongoing NCN-funded project to investigate the specific cellular pathways that are needed to incorporate sulfur atoms into tRNAs.</p> <p>In the proposed project we will shed light on the specific molecular similarities as well as differences between two sulfur carrier proteins and their common activator. We will purify the proteins and perform their molecular characteristics. Using <i>in vitro</i> transcribed tRNAs and purified proteins we will test their activities in the test tube. We will use structural biology methods to take structural snapshots of the proteins and protein – tRNA complexes during the reactions to understand their function.</p> <p>The research will be carried in the laboratory at Malopolska Centre of Biotechnology, Krakow, Poland within the project led by dr Anna Biela.</p>
<b>Scope of duties</b>	<p>according to the <a href="#">Work Regulations of the Jagiellonian University</a> Annex 1 to the Work Regulations of the Jagiellonian University – Model scopes of responsibilities and duties of academic teachers (F/M)</p> <p>The Candidate’s (F/M) duties will include:</p> <ul style="list-style-type: none"> <li>• planning the experiments carried out as part of the project;</li> <li>• collecting and drawing conclusions from the data obtained in order to plan further experiments;</li> <li>• participation in preparation of figures and manuscripts for publication;</li> <li>• expression, purification and structural characterisation of proteins in complexes with tRNA;</li> <li>• conducting biochemical assays on proteins and tRNA.</li> </ul>

<b>We offer</b>	<ul style="list-style-type: none"> <li>• stable employment based on an employment contract at the renowned university,</li> <li>• cooperation with the interdisciplinary academic community represented by well-known scientists,</li> <li>• scientific support as well as the possibility of qualifications improvement and professional development,</li> <li>• access to research infrastructure,</li> <li>• benefits in the form of i.a. Multisport card, sports activities, medical packages, group insurance,</li> <li>• additional social benefits.</li> </ul>
<b>Required application documents</b>	<ol style="list-style-type: none"> <li>1. resume (CV),</li> <li>2. personal questionnaire filled in by the Candidate (F/M),</li> <li>3. copy of the doctoral diploma or a diploma confirming the Candidate's (F/M) habilitation degree, if applicable,</li> <li>4. information on the Candidate's (F/M) scientific, teaching and organisational achievements,</li> <li>5. declaration of the Candidate (F/M), confirming that the Jagiellonian University will be their primary place of work, should they be selected in the selection procedure,</li> <li>6. statement under Article 113 of the Law on Higher Education and Science,</li> <li>7. statement on acknowledging and accepting the rules and regulations concerning intellectual property management and commercialisation in force at the Jagiellonian University,</li> <li>8. list of publications,</li> <li>9. a cover letter supporting the application for the specific position, with particular emphasis on experience relevant to the competition requirements.</li> </ol> <p><b>Declaration forms (no. 5–7) and personal questionnaire template (no. 2) can be obtained at:</b>  <a href="https://cso.uj.edu.pl/en_GB/dokumkandyd">https://cso.uj.edu.pl/en_GB/dokumkandyd</a></p>
<b>The course of selection procedure</b>	<p>The first stage of the selection procedure is the formal assessment of the submitted documents. Applications which meet all formal requirements are the subject of substantive assessment, during which an interview with the Candidate (F/M) may be conducted (directly or via electronic communication channels), upon settling the date of the interview with the Candidate (F/M). During the interview, the soft competencies indicated in the announcement will also be verified. The Candidate (F/M) has the right to appeal against the negative assessment by the selection board within 7 days from receiving the information about the results of the assessment. The selection procedure is conducted in accordance with <a href="#">The Policy of Open, Transparent and Merit-Based Recruitment Process at the Jagiellonian University</a>.</p>
<b>Form of submission</b>	<p>by e-mail to the address: <a href="mailto:job.mcb@uj.edu.pl">job.mcb@uj.edu.pl</a>  title: 162.2026_post-doc – Name and Last Name</p> <p>Please submit your documents in English.</p>
<b>Deadline for submission of applications</b>	26.06.2026
<b>Expected date of the selection procedure settlement</b>	20.07.2026
<b>Method of communicating of the results of the selection procedure</b>	by e-mail

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**Questions**

For further information please contact e-mail address:  
[job.mcb@uj.edu.pl](mailto:job.mcb@uj.edu.pl)

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In the selection procedure, the Jagiellonian University follows the principles of the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers.

Jagiellonian University does not provide housing.

The selection procedure does not provide for any preferences or decisions that differentiate between Candidates (F/M) on the basis of gender; the evaluation process is conducted in accordance with the principles of equal treatment and gender neutrality.

Jagiellonian University has an internal procedure for reporting violations of the law and protecting persons making such reports (whistleblowers), in accordance with applicable regulations. [Order of the Rector of Jagiellonian University on the Procedure for reporting violations of the law and taking follow-up action at Jagiellonian University.](#)

On behalf of  
the Rector of the Jagiellonian University

Prof. dr hab. Grzegorz Dubin  
Acting Head of Malopolska Centre of Biotechnology

## Personal data processing information for job applicants

According to Article 13 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation – hereinafter GDPR), the Jagiellonian University informs that:

1. The Administrator of your personal data is the Jagiellonian University with its registered office in Gołębia 24, 31-007 Kraków, represented by the Rector of JU.
2. The Jagiellonian University appointed the Data Protection Officer [www.iod.uj.edu.pl](http://www.iod.uj.edu.pl), Gołębia 24, 31-007 Kraków. The Officer can be contacted by email: [iod@uj.edu.pl](mailto:iod@uj.edu.pl) or at the telephone number 12 663 12 25.
3. Your personal data will be processed in order to:
  - a) conduct recruitment process for the position specified in the advertisement – as part of the legal obligation of the Administrator pursuant to Art. 6 (1) lit c of the GDPR in connection with the Polish Labour Code;
  - b) conduct recruitment process for the position specified in the advertisement based on your consent pursuant to Art. 6 (1) lit a of the GDPR – your consent is granted by the clear action of submitting your CV with the Administrator. The consent to the processing of personal data concerns data that you voluntarily provide as part of your CV, which do not result from Polish Labour Code.
4. The obligation to provide your personal data results from the law (it applies to personal data processed under Article 6 (1) lit c of the GDPR). Failure to provide your personal data will result in your inability to take part in the recruitment process. Submission of personal data processed on the basis of consent (Article 6 (1) lit a of the GDPR) is voluntary.
5. Your data will be processed during the recruitment period. In the event of not concluding the contract with you, your data will be deleted after the recruitment process.
6. You have the right of access to the content of your personal data, as well as the right to correct, delete, restrict processing, transfer, object to processing – on the terms and conditions set out in the GDPR.
7. If the processing is based on consent, you have the right to withdraw the consent at any time, which shall not affect the lawfulness of processing based on the consent given before the withdrawal. Withdrawal of consent to the processing of personal data can be sent by e-mail to: [iod@uj.edu.pl](mailto:iod@uj.edu.pl) or by post to the following address: Jagiellonian University, Gołębia 24, 31-007 Krakow, or you can withdraw your consent in person at Jagiellonian University, Gołębia 24, 31-007 Kraków.
8. Your personal data will not be subject to automated decision making or profiling.
9. You have the right to lodge a complaint with the Inspector General for the Protection of Personal Data, if you feel that the processing of your personal data violates the GDPR regulations.