Kozminski University is a non-public higher education institution with a broad business profile (management, finance and economics, and law), recognized as the best business school in Central and Eastern Europe according to the "Financial Times" rankings. The Perspektywy national ranking also deems KU as a leader among business universities in Poland, and for many years, the institutions has been ranked first among non-public institutions. KU also has the three most important international business education accreditations, comprising the so-called "Triple Crown": EQUIS, AMBA, and AACSB. Only 6 percent of business schools worldwide have accomplished this honor, including Yale and Harvard University. KU is the first and, so far, the only university in Poland to have set the UN Sustainable Development Goals.

Kozminski University is looking for candiates to fill the positions of

RESEARCH ASSISTANT

ASSISTANT PROFESSOR

Department of Management

Nr ref.: 28/NAUKA/KZ_III/21

These positions include the following duties:

- conducting research in the field, coordinated with the department head,
- engaging in full-time involvement in the department,
- teaching in Polish and English at the undergraduate and graduate levels,
- engaging with student organizations and university projects, and
- performing administrative tasks coordinated with the Head of the Department.

Candidate requirements:

For the Research Assistant position:

- master's degree,
- a graduate degree in the field of management, economics, or related social sciences field,
- precise publication plans,
- plans related to submitting research grants,
- publications in national and international scientific journals (recommended),
- research grant experience (recommended), and
- experience in teaching, including online environments (recommended).

For the Assistant Professor position:

- doctoral degree in management, economics, or related social science field,
- publications in peer-reviewed national and international scientific journals,
- precise publication plans,
- publication record, with publications in English, including articles, editing, or authorship of scientific monographs,
- clearly defined plans for submitting research grants,
- teaching experience, including working with online students, and

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- participation in academic societies and academic conferences.

Preferred qualifications for both Research Assistant and Assistant Professor positions:

- experience working in the academic environment,
- non-academic experience related to research and teaching,
- internships at foreign universities/foreign scholarships/lectures at foreign universities,
- proven knowledge of the English language at the C1 level, determined in accordance with the Common European Framework of Reference for Languages,
- documented knowledge of English at C2 level will be advantageous,
- documented knowledge of the Polish language at the B2 level, determined in accordance with the Common European Framework of Reference for Languages,
- documented knowledge of the Polish language at the C1 level will be advantageous,
- knowledge of the use of Office365 and Microsoft Teams,
- knowledge of remote work tools (e.g. MIRO, Socrative, Mural),
- communicativeness and ability to work in a team,
- ability to present research and teaching interests,
- ability to work in intercultural teams,
- analytical and synthesis skills
- respect for diversity and personal culture,
- motivation and availability, and
- willingness to indicate KU as the first place of work.

We offer:

- a contract of employment,
- full-time employment,
- the university covers the costs of active participation in leading international conferences and the costs of editing of scientific papers for international scientific journals,
- possibility of obtaining internal grants to cover preliminary/pilot studies,
- private medical care package,
- benefits as part of social benefits, and
- starting date planned from 01/01/2022.

Any questions regarding the recruitment announcement can be directed to dr **Miłosz Miszczyński** to the e-mail address: **mmiszczynski@kozminski.edu.pl**

Interested persons meeting the above requirements, please send a

- CV,
- cover letter,
- copy of diploma (scan),
- list of publication plans in the area of research interests,

EQUIS AACSB AMBA

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- list of publications in the area of research interests (optional in the case of candidates for the positions of Assistant Professor and Research Assistant),
- description of research plans for the next three years,
- and certificate of language or, if applicable, a declaration of knowledge of English and Polish, indicating the level of proficiency determined in accordance with the European System for the Description of Language Education.

Please use the form available on the website: https://form.jotform.com/213123290374347
until 13.12. 2021 r.

We kindly inform you that, by submitting the recruitment application, you consent to the processing of your personal data in the recruitment application by Kozminski University, ul. Jagiellońska 59, 03-301 Warsaw, in order to carry out the recruitment process, conducted by Kozminski University, for the position indicated in the announcement for the duration of the recruitment.

Documents not collected within 3 months from the deadline for submitting offers will be destroyed by a third party.