**UNIWERSYTET
JAGIELLOŃSKI
W KRAKOWIE**

Wydział Filozoficzny

Centrum Ewaluacji i Analiz
Polityk Publicznych UJ

Announcement of recruitment for six semester of sociological science programme as part of a special competition procedure in the Doctoral School of Social Sciences of the Jagiellonian University

On the basis of § 7 section 3 of the Resolution No 105/XII/2020 of the Senate of the Jagiellonian University from 16th December 2020 on: rules of admission to the Doctoral School in the Social Sciences at the Jagiellonian University in the academic year 2021/2022, The Director of the Doctoral School of Social Sciences (hereinafter: SDNS) announces the competition for applications for one position in the doctoral programme in the discipline of Sociological Science.

Formal entry requirements for entering the admission procedure

Candidates eligible to apply for admission to the doctoral school are holders of Master's, Master of Engeneering, or equivalent title awarded in any field of study, and persons referred to in Article 186 (point 2) of the Act. The application requires submitting the listed documents and is connected with the positive result of recruitment in the research project No 2021/03/Y/HS6/00213 "City&Co: Older Adults Co-Creating a Sustainable Age-friendly City" financed by the Program ENUTC: ERA-NET Urban Transformation Capacities of National Science Centre.

The course of the recruitment procedure

Possessing the status of the beneficiary of the research project "City&Co: Older Adults Co-Creating a Sustainable Age-friendly City", financed by the Program ENUTC: ERA-NET Urban Transformation Capacities of National Science Centre (No of decision on financing No Dec-2021/03/Y/HS6/00213), is the basis for granting the maximum number of points in the recruitment procedure (100 points), provided that they meet the formal requirements for entering the admission procedure. The committee determines whether the candidate meets these conditions on the basis of the documents submitted by the candidate.

Assessment criteria and qualification result

The result of the candidate's qualifications is determined on the basis of the documents supplied by the candidate (0-100 points). Candidates are placed on the ranking list in the order determined by their final results.

List of documents required to determine the qualification result and for the registration for studies:

Application with the document confirming the status of the programme beneficiary listed.

ul. Ingardena 3

30-060 Kraków

tel. +48(12) 663-29-64

fax +48(12) 663-17-92

www.ceapp.uj.edu.pl

The application with the required documents should be submitted at the headquarters of SDNS - ul. Łojasiewicza 4, room 2.362, 30-348 Kraków, from 10.00-14.00 or via e-mail – sdns@uj.edu.pl

Recruitment schedule:

The deadline for accepting the applications (required documents) – March 25, 2022 - in case of applications sent by post, the date of receipt in SDNS headquarters is counted.

The results of the competition will be announced on March 28, 2022 - the candidates will be informed via e-mail. Program entries will be made from March 29, 2022 until March 31, 2022.

Documents required for entry

When registering for studies, all candidates are obliged to submit the following documents:
1.   a photocopy of the diploma confirming the professional Master's degree, Master of Engineering or equivalent (with the original available for inspection);
2.   photograph measuring 35 mm × 45 mm without a hat on a light background;
3.   for inspection: proof of identity.
•   A higher education diploma obtained outside of Poland must have an apostille or be legalized.
•   Positive information about recruitment in the project "City&Co: Older Adults Co-Creating a Sustainable Age-friendly City"

Insurance:

Every doctoral student, including a foreigner, admitted to the doctoral school is subject to mandatory health insurance, if she/he is not subject to this insurance for another reason (e.g. employment relationship, mandate contract, business activity, being a family member up to the age of 26, as a spouse of the insured person). The health insurance is paid by the Jagiellonian University and financed from the state budget. Moreover, a doctoral student receiving a doctoral scholarship is subject to compulsory retirement and disability pension and accident insurance.

IMPORTANT:

A person admitted to the doctoral school commences education and acquires the rights of a doctoral student upon taking the oath. The Human Resources Department reports each doctoral student admitted to the School to the compulsory health and social insurance at the time of commencement of education, i.e. from October 1 at the earliest. Until then, the foreign candidate is obliged to cover individually the costs of insurance for the time of travel, treatment, etc.

Each submitted document, which was drawn up in a language other than Polish or English, must be accompanied by a certified translation into Polish or English.

Personal data processing information for job applicants

According to Article 13 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation – hereinafter GDPR), the Jagiellonian University informs that:

1. The Administrator of your personal data is the Jagiellonian University with its registered office in Gołębia 24, 31-007 Kraków, represented by the Rector of UJ.
2. The Jagiellonian University appointed the Data Protection Officer www.iod.uj.edu.pl, Gołębia 24, 30-007 Kraków. The Officer can be contacted by email: iod@uj.edu.pl or at the telephone number 12 663 12 25.
3. Your personal data will be processed in order to:
a. conduct recruitment process for the position specified in the advertisement– as part of the legal obligation of the Administrator pursuant to Art. 6 (1) lit c of the GDPR in connection with the Polish Labour Code;
b. conduct recruitment process for the position specified in the advertisement based on your consent pursuant to Art. 6 (1) lit a of the GDPR – your consent is granted by the clear action of submitting your CV with the Administrator. The consent to the processing of personal data concerns data that you voluntarily provide as part of your CV, which do not result from Polish Labour Code.
4. The obligation to provide your personal data results from the law (it applies to personal data processed under Article 6 (1) lit c of the GDPR). Failure to provide you personal data will result in your inability to take part in the recruitment process. Submission of personal data processed on the basis of consent (Article 6 (1) lit a of the GDPR) is voluntary.
5. Your data will be processed during the recruitment period. In the event of not concluding the contract with you, your data will be deleted after the recruitment process.
6. You have the right of access to the content of your personal data, as well as the right to correct, delete, restrict processing, transfer, object to processing – on the terms and conditions set out in the GDPR.
7. If the processing is based on consent, you have the right to withdraw the consent at any time, which shall not affect the lawfulness of processing based on the consent given before the withdrawal. Withdrawal of consent to the processing of personal data can be sent by e-mail to: ceapp@uj.edu.pl or by post to the following address: Centre for Evaluation and Analysis of Public Policies, Jagiellonian University, ul. Gołębia 24, 31-007 Kraków, or you can withdraw your consent in person at Centre for Evaluation and Analysis of Public Policies, ul. Ingardena 3, pok. 209, 30-060 Kraków.
8. Your personal data will not be subject to automated decision making or profiling.
9. You have the right to lodge a complaint with the Inspector General for the Protection of Personal Data, if you feel that the processing of your personal data violates the GDPR regulations.