

Competition for the position
of the adjunct at the Faculty of Management
of the General Tadeusz Kościuszko Military University of Land Forces

Rector-Commandant of the General Tadeusz Kościuszko Military University of Land Forces (MULF) announces a competition for position of **adjunct** at the Faculty of Management, MULF, in the group of researching and teaching employees.

Job status: first workplace, full time – job agreement

Place of work: The General Tadeusz Kościuszko Military University of Land Forces, ul. Piotra Czajkowskiego 109, Wrocław, Poland.

Main duties will include:

- Teaching students in accordance with their study plans, curricula and timetable in the number specified in the applicable resolution of MULF's Senate;
- Participation in various forms of education as well as preparation and implementation of course assessment tutorials and consultation;
- Participation in the preparation and conduct of diploma exams;
- Cooperation with other employees of the Faculty of Management in developing and updating study plans and curricula as part of subjects implemented;
- Improving teaching and methodological qualifications;
- Participation in research teams and conducting research and scientific works;
- Participation in seminars, symposia and scientific conferences organized by military and civilian universities;
- Conducting publishing work (textbooks, scripts, methodological studies, articles, etc.);
- Participation in the work of committees appointed at the University level to support its activities;
- Participation in the work of teaching commissions in the recruitment process the University;
- Preparation and maintaining of the required didactic and methodological documentation in accordance with applicable standards;
- Performing other duties as required by superiors, related substantively to the position held.

Requirements related to the job that must be met:

- Having PhD degree in social sciences – in the field of economics and finance or management and quality sciences;
- Scientific and journalistic achievements in the field of economics and finance or management and quality sciences;
- Experience in teaching, especially in the areas of probability, statistics and forecasting;
- Availability, communication skills, responsibility and self-reliance;
- Declaration of participation in scientific and organizational projects implemented at MULF;
- Security clearance authorizing access to classified information with the minimum clause RESTRICTED, and in the event of not having it, consent to undergo a verification procedure in this regard and submit a Personal Security Questionnaire on the day of employment at AWL, in accordance with *the Act of 5 August 2010. on the protection of classified information (Journal of Laws of 2019, item 742)*;
- The candidate who has been selected in the recruitment process submits a declaration that during employment he undertakes to inform the employer in writing each time about:
 - intention to leave and stay abroad,
 - name of the employer with which he performs paid work and the address of his seat.

Additional competences:

- commitment and creativity, conditioning an attractive course of classes;
- availability, communication, responsibility and independence;
- apprenticeship related to conducting classes;
- ability to work in task teams.

Deadline for the documents application: till 20.05.2022

Place of documents submission: Chancellery of the General Tadeusz Kościuszko Military University of Land Forces, ul. Piotra Czajkowskiego 109, 51-147 Wrocław, Poland personally, by post (the date of the stamp is counted) or to the e-mail address: kancelaria@awl.edu.pl (with an annotation of the position name).

Documents: CV, cover letter, copies of documents confirming: education, work experience, completion of courses and training and other documents confirming qualifications, declaration of full-time employment at MULF, a statement that it meets the requirements referred to in art. 20 clause 1 points 1-3 and art. 276 paragraph 1 points 7 and 8 of the Act of 20 July Law on Higher Education and Science, in the case of candidacy of foreigners whose documents are not issued in Polish, it is necessary to submit copies of the documents together with a sworn translation; if the work title was obtained at a foreign university, a copy of the document confirming the nostrification of the title / academic title should be submitted (if required by law) or a statement as to the basis for the recognition of the title / degree on the basis of the agreement on recognition of equivalent education in Poland; a declaration is required for candidates who are not Polish citizens about undergoing the examination procedure.

The above documents should be delivered to MULF in a sealed envelope with the name of the position.

Please add the following clause: *"I have read the content of the information clause, including information about the purpose and methods of processing my personal data and my rights"*

The University reserves the right to contact selected persons who meet the requirements specified in the announcement and to cancel the Competition without giving reasons. Offers delivered to AWL after the abovementioned deadlines are subject to rejection. After the recruitment process, the documents will be destroyed by commission.

INFORMATION CLAUSE

In accordance to the art. 13 section 1 and 2 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46 / EC (General Regulation on data protection "GDPR"), please be advised that the Personal Data Administrator is of the General Tadeusz Kościuszko Military University of Land Forces, 51-147 Wrocław, ul. Czajkowskiego 109.

1. The Personal Data Administrator has appointed a Data Protection Inspector to supervise the correctness of personal data processing, which can be contacted via the email address: iod@awl.edu.pl;
2. Your personal data will be processed in accordance with applicable law in order to carry out the recruitment procedure (art.6 par.1 lit.b RODO) resulting from art. 22 1 of the Labor Code and necessary to participate in recruitment proceedings, while other data, including contact details, based on consent (art.6 par.1 lit.a RODO), which can be revoked at any time.
3. Your personal data will not be disclosed to other recipients, except in cases provided for by law;
4. Your personal data will be stored until the end of recruitment.
5. Do you have:- the right to access your personal data,- the right to rectify (correct) your personal data,- the right to limit the processing of personal data,- the right to delete data in cases and on the principles set out in the provisions of the GDPR.
6. If you think that personal data are not processed correctly, you have the right to lodge a complaint with the supervisory body - the Office for Personal Data Protection;
7. Your data will not be processed in an automated manner and will not be profiled.
8. Your data will not be transferred to a third country.

To the matters not covered in this information, the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46 apply / EC (general regulation on data protection) - Journal of Laws EU.L.2016.119.1.