

**Assistant, Research and Teaching Staff /Department of Humanities/Faculty of Organization and Management/Institute of Marketing and Sustainable Development/Department of Humanities**

Lodz University of Technology (TUL) is one of the finest technical universities of technology in Poland. It has over 75 years of tradition and experience in educating staff and conducting scientific research. It is an attractive partner for business. It cooperates with the largest companies in the country and abroad. It conducts scientific research at the European level, creates new technologies and patents in cooperation with the best scientific centers around the world. One of the pillars of Lodz University of Technology management is equal treatment of employees regardless of their gender, age, race or other demographic and social characteristics. In 2016, TUL was the first technical university in Poland to receive the HR EXCELLENCE IN RESEARCH award certifying that the University adheres to the principles of the "European Charter for Researchers" and the "Code of Conduct for Recruitment of Researchers".

1. The requirements for the candidate (description of exact knowledge, qualifications, competencies and work experience).
2. Working conditions and entitlements related to the post.

The job offer concerns a position in the Department of Humanities at the Institute of Marketing and Sustainable Development in the Faculty of Organisation and Management of the University of Łódź. Full-time position. The job is expected to start in October 2022.

We expect the candidate to provide the following:

- Master degree in psychology.
- The willingness to assign at least 25% of the achievements to the discipline of management and quality sciences.
- Research interests focusing on the managerial psychology, work and organizational psychology, social psychology.
- Willingness to teach in the so-called 'humanistic-social block': basics of social psychology, social aspects of engineering, social aspects of work.
- Academic achievements in the field of psychology.
- Fluency in spoken and written Polish and English in connection with conducting research, teaching and organizational activities in both languages would be an additional asset.
- Academic achievements in the field of management and quality sciences or related areas would be an additional asset.

### 3. Description of the expected scope of tasks and responsibilities

The person employed as Assistant in the group of research and didactic employees in the Department of Humanities will be obliged to conduct scientific research in the declared area, present and publish its results, and conduct current reporting in this respect resulting from the regulations in force at the University.

The scope of the tasks also includes conducting classes, preparing materials and participating in other teaching activities indicated by the supervisor or resulting from internal regulations.

Duties may also include organisational work related to the day-to-day operations of the unit and tasks resulting from direct decisions of the supervisor.

Required documents:

- 1) application for employment for the Rector of TUL;
- 2) annex-no.-1.1\_personal-information-form, to The "OTM-R POLICY – OPEN TRANSPARENT MERIT-BASED RECRUITMENT";
- 3) annex-no.-1.2\_data-privacy-statement-for-job-candidates, to The "OTM-R POLICY – OPEN TRANSPARENT MERIT-BASED RECRUITMENT";

4) annex-no.-1.3\_consent-of-the-candidate-to-the-processing-of-personal-data, to The "OTM-R POLICY – OPEN TRANSPARENT MERIT-BASED RECRUITMENT";

5) please send a scan of your diploma;

6) self-report describing all previous and current research activities.

5. Location, form and date of submitting the documents (together with the possibility of their collection).

5. Applications will be accepted until 09 July 2022 in electronic or paper form at the secretary's office of the Faculty of Organization and Management, Łódź University of Technology, p. 54, 266 Piotrkowska Street, 90-924 Łódź.

6. Contact person and e-mail address to which documents and their scans can be sent.

In matters related to the application process, please contact Ms. Alicja Musiał-Paczkowska at 042 631 37 68.

Documents and scans can be sent by e-mail to the following address: [deanmngmt@adm.p.lodz.pl](mailto:deanmngmt@adm.p.lodz.pl)

7. The anticipated deadline for selecting the candidate is July 2022.

8. The Department of Humanities is a part of the Institute of Marketing and Sustainable Development at the Faculty of Organization and Management of the Lodz University of Technology. In scientific and research activities we focus on the holistic view of society, economy and technology and their interrelations. We are interested in such areas as corporate social responsibility, stakeholders' theory, socio-political contexts of management, human rights, philosophy of technology and psychology of stress. As a part of teaching activities, we provide classes in the humanities and social sciences for all university faculties.

9. If documents are sent by post, please include the notification 'Job Application' on the envelope.

**PERSONAL INFORMATION FORM**  
**FOR APPLICANTS FOR EMPLOYMENT AT LODZ UNIVERSITY OF TECHNOLOGY**

1. First name(s) and family name .....

2. Date of birth .....

3. Contact details .....

(provided by the applicant)

4. Education (where required for specific duties or jobs) .....

.....  
(name of school and graduation date)

.....  
(occupation, specialisation, degree, professional title, academic title)

5. Professional qualifications (where required for specific duties or jobs) .....

.....  
(courses, postgraduate education, other forms of further development of knowledge and skills)

6. Employment history (where required for specific duties or jobs) .....

.....  
(employment periods and jobs held at previous employers')

7. Additional personal information, where the right or the duty to disclose it exists under specific regulations.....

.....  
(place and date)

.....  
(signature of the applicant)

### **Data Privacy Statement for job candidates**

Pursuant to Article 13(1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation, Official Journal of the EU L 119/1), hereinafter referred to as "GDPR", we inform you as follows:

- 1) Lodz University of Technology with the registered office in Lodz is the Controller of your personal data;
- 2) We have appointed a Data Protection Officer to supervise the compliance of personal data processing, who can be contacted in matters concerning the protection of your personal data at the following e-mail address: rbi@adm.p.lodz.pl; telephone number: 42 631 2039; or in writing to the address of our registered office: Lodz University of Technology, Żeromskiego 116, 90-924 Łódź;
- 3) As the controller, we will process your data for the purpose of the recruitment process for the position indicated, based on your consent (Article 6(1)(a) GDPR);
- 4) You have the right to withdraw your consent to the processing of your personal data at any time, but such withdrawal shall not affect the lawfulness of the processing effected on the basis of your consent prior to its withdrawal;
- 5) You have the right to lodge an objection against the processing of the data as set out above at any time. We will cease to process your data for these purposes unless we can demonstrate that there are compelling legitimate grounds for us to do so which override your interests, rights, and freedoms, or that your data will be required for the possible establishment, assertion, or defense of claims;
- 6) Your personal data provided in the CV, personal information form for the applicant for employment, and copies of documents supporting your professional experience, education, additional credentials and qualifications will be processed for the period in which claims related to the recruitment process may arise, i.e. for 6 months following the conclusion of the recruitment process. For individuals who have given their consent to the processing of personal data for the purposes of future recruitment, for a period of 12 months following the conclusion of the recruitment process during which the consent has been given;
- 7) Only individuals authorized by the Controller to process your data in the performance of their duties will have access to your data;
- 8) Your personal data will not undergo automated processing and will not be subject to profiling;
- 9) Under GDPR, you shall further have:
  - a) the right to access your data and to receive copies thereof,
  - b) the right to rectification (amendment) of your data,
  - c) the right to erasure/to be forgotten, restriction of data processing,
  - d) the right to data portability,
  - e) right to file a complaint to the supervisory authority - President of the Personal Data Protection Office, Stawki 2, 00-193 Warsaw.

.....  
(date and signature of the candidate)

**Consent of the candidate to the processing of personal data  
(pursuant to Article 7 GDPR)**

I consent to the processing of my personal data by Lodz University of Technology, the Controller of the data included in the following documents that I have submitted:

.....  
.....

for the purpose of recruitment/employment\*.

I hereby declare that I have been informed of the right to withdraw my consent at any time, effective as of the date of submission of the withdrawal of consent.

The Controller (or an authorised representative) has also informed me that the withdrawal of consent does not affect the lawfulness of the processing performed on the basis of the said consent prior to its withdrawal.

.....  
(date and signature of the candidate)

\* delete as appropriate

