



# <u>Competition for the position of:</u> Engineer in the Department of Innovative Project Management

The Rector - Commander of the General Tadeusz Kościuszko Military University of Land Forces (MULF) announces a competition for the position of Engineer in the group of teaching staff at the Faculty of Management of MULF, at the Department of Innovative Project Management.

## **Working time:** full-time - employment contract from October 2022

#### Place of work:

The General Tadeusz Kościuszko Military University of Land Forces, ul. Piotra Czajkowskiego 109, Wrocław.

### The scope of the main tasks performed at the workplace:

- preparation and conducting of didactic classes in accordance with the accepted standards, curricula, study plan and timetable, within the prescribed period of time;
- participation in various forms of education as well as preparation and implementation of credits and consultations;
- development of planning and analytical materials and reports on teaching activities;
- cooperation with other employees in developing and updating study plans and curricula as part of the subjects carried out at the Faculty of Management;
- using the elements of the IT system supporting the management process as well as the circulation of documents within the scope of their competences;
- performing other duties resulting from the orders of superiors, which are substantively related to the position held.

#### **Necessary requirements for the job position:**

- having the title of an engineer;
- knowledge of Polish:
- experience in teaching;
- declaration full-time at MULF as the primary workplace;
- declaration of participation in organizational projects carried out by MULF;
- having substantive competences in the scope of conducting classes with university students in subjects related to IT;
- availability, communication, responsibility and independence;
- the candidate who was selected in the recruitment process submits a declaration that during employment he undertakes to inform the employer in writing each time about:
  - intention to leave and stay abroad,
  - the name of the employer with which he performs paid work and the address of his seat.

#### Additional competences appreciated:

- experience in conducting classes in English (candidate's declaration);
- professional experience in the scope of the study program related to work in the IT industry;
- having substantive competences in the field of conducting classes with university students in subjects related to IT, cybersecurity or robotics (autonomous platforms);
- ability to work in task teams.





**Deadline for documents submitting: by** 16.08.2022 r.

**Deadline for documents submitting:** personally Chancellery of the Forces General Tadeusz Kościuszko Military University of Land Forces, ul. Piotra Czajkowskiego 109, 51-147 Wrocław, by post (the date of the stamp is counted) or to the e-mail address: kancelaria@awl.edu.pl (with an annotation of the position name).

**Documents:** CV, cover letter, copies of documents confirming education, work experience, completed courses and training and other documents confirming qualifications, professional and teaching experience, declaration of full-time employment in MULF as the primary workplace, declaration of participation in organizational projects carried out by MULF, a security clearance or a declaration expressing consent to undergo the screening procedure (in the case of a foreign candidature, a declaration that it meets the requirements referred to in Article 20 (1) points 1-3 and Article 276 section 1 point 7 and 8 of the Act of July 20, Law on Higher Education and Science, if the documents are not issued in Polish, it is necessary to submit a copy of the documents together with a sworn translation, if the academic title was obtained at a foreign University, it is necessary to submit a copy of a document confirming the recognition of the academic title or a declaration as to the basis for recognition of the title on the basis of an agreement on recognition of the equivalence of education in Poland), declaration of undergoing the examination procedure (applicable to candidates who are not Polish citizens).

Please deliver the above documents to MULF, in a sealed envelope with a note of the position name or electronically.

**Please add the following clause:** "I have read the content of the information clause, including information about the purpose and methods of processing my personal data and my rights".

The University reserves the right to contact selected candidates who meet the requirements specified in the announcement and to cancel the Competition without giving reasons. Offers delivered to MULF after the above-mentioned are subject to rejection. After the recruitment is completed, the documents will be destroyed by a commission.

#### INFORMATION CLAUSE

Pursuant to Art. 13 sec. 1 and 2 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016.on the protection of individuals with regard to the processing of personal data and on the free movement of such data and the repeal of Directive 95/46 / EC (general regulation on data protection "GDPR"), we would like to inform you that the Personal Data Administrator is the General Tadeusz Kościuszko Military University of Land Forces , 51-147 Wrocław, ul. P. Czajkowskiego 109.

- 1. The Personal Data Administrator has appointed the Data Protection Officer supervising the correctness of personal data processing, who can be contacted via the following e-mail address: <a href="mailto:jod@awl.edu.pl">jod@awl.edu.pl</a>.
- 2. Your personal data will be processed in accordance with applicable law in order to carry out the recruitment procedure (Article 6 (1) (b) of the GDPR) resulting from art. 22 1 of the Labor Code and necessary to participate in the recruitment procedure, while other data, including contact details, based on consent (Article 6 (1) (a) of the GDPR), which may be revoked at any time.
- 3. Your personal data will not be made available to other recipients, except for cases provided for by law.
- 4. Your personal data will be kept until the recruitment is completed.
- 5. You have:- the right to access your personal data,
  - the right to rectify (correct) your personal data,
  - the right to limit the processing of personal data,
  - the right to delete data in the cases and on the terms specified in the provisions of the GDPR.
- 6. If you feel that your personal data is not processed properly, you have the right to lodge a complaint with the supervisory body the Personal Data Protection Office.
- 7. Your data will not be processed in an automated manner and will not be profiled.
- 8. Your data will not be transferred to a third country.

The provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to with the processing of personal data and on the free movement of such data, and repealing Directive 95/46 / EC (General Data Protection Regulation) - Journal of Laws UE.L.2016.119.1.