

**Competition for the position  
of the Lecturer at the Institute of Leadership, MULF**

Rector-Commander of Tadeusz Kosciuszko Military University of Land Forces (MULF) announces a competition for the position of lecturer at the Institute of Leadership, MULF, in the teaching staff group.

**Job status:** full time – job agreement **01.10.2022 r.**

**Place of work:** The General Tadeusz Kościuszko Military University of Land Forces,  
ul. Piotra Czajkowskiego 109 Wrocław, Poland.

**Main duties will include:**

- preparing and conducting classes in accordance with the adopted standards, curricula, study plan and timetable, within the framework of the planned salary;
- participation in various forms of education and the preparation and implementation of credits and consultations
- participation in the preparation and conduct of diploma examinations;
- improving didactic and methodical qualifications;
- preparing planning and analytical materials, as well as reports on the conducted teaching activities;
- Participating in the work of committees established at the University level to safeguard its activities;
- cooperating with other staff members in developing and updating study plans and curricula for the subjects taught at the Faculty of Management;
- performing other duties resulting from the orders of superiors, substantially related to the position held.

**Requirements related to the job that must be met:**

- having a university degree (Master's degree in Management Science and Quality or equivalent);
- declaration (statement) on full-time employment at AWL as the primary place of work;
- declaration (statement) to participate in organisational activities conducted by AWL;
- availability, communicativeness, responsibility and independence;
- having substantive competences in teaching management-related subjects to university students (copies of diplomas, certificates, attestations);
- fluency in the Polish language;
- the candidate, who was selected in the recruitment process, makes a statement that during the employment he/she undertakes to inform the employer in writing each time about:
  - intention to go and stay abroad,
  - the name of the employer where he/she performs paid work and the address of its registered office.

### **Additional competences:**

- Involvement and creativity to ensure attractive course of classes;
- professional practice connected with teaching;
- academic and journalistic achievements in the field of social sciences;
- ability to work in task teams.

**Deadline for the documents application:** till 05.09.2022

**Place of documents submission:** Chancellery of the General Tadeusz Kościuszko Military University of Land Forces, ul. Piotra Czajkowskiego 109, 51-147 Wrocław, Poland personally, by post (the date of the stamp is counted) or to the e-mail address: kancelaria@awl.edu.pl (with an annotation of the position name).

**Documents:** CV, cover letter, copies of documents confirming: education, work experience, completion of courses and training and other documents confirming qualifications, declaration of full-time employment at MULF, a statement that it meets the requirements referred to in art. 20 clause 1 points 1-3 and art. 276 paragraph 1 points 7 and 8 of the Act of 20 July Law on Higher Education and Science, in the case of candidacy of foreigners whose documents are not issued in Polish, it is necessary to submit copies of the documents together with a sworn translation; if the work title was obtained at a foreign university, a copy of the document confirming the nostrification of the title / academic title should be submitted (if required by law) or a statement as to the basis for the recognition of the title / degree on the basis of the agreement on recognition of equivalent education in Poland; a declaration is required for candidates who are not Polish citizens about undergoing the examination procedure.

The above documents should be delivered to MULF in a sealed envelope with the name of the position.

**Please add the following clause:** *"I have read the content of the information clause, including information about the purpose and methods of processing my personal data and my rights"*

*The University reserves the right to contact selected persons who meet the requirements specified in the announcement and to cancel the Competition without giving reasons. Offers delivered to AWL after the abovementioned deadlines are subject to rejection. After the recruitment process, the documents will be destroyed by commission.*

### **INFORMATION CLAUSE**

In accordance to the art. 13 section 1 and 2 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46 / EC (General Regulation on data protection "GDPR"), please be advised that the Personal Data Administrator is of the General Tadeusz Kościuszko Military University of Land Forces, 51-147 Wrocław, ul. Czajkowskiego 109.

1. The Personal Data Administrator has appointed a Data Protection Inspector to supervise the correctness of personal data processing, which can be contacted via the email address: [iod@awl.edu.pl](mailto:iod@awl.edu.pl);
2. Your personal data will be processed in accordance with applicable law in order to carry out the recruitment procedure (art.6 par.1 lit.b RODO) resulting from art. 22 1 of the Labor Code and necessary to participate in recruitment proceedings, while other data, including contact details, based on consent (art.6 par.1 lit.a RODO), which can be revoked at any time.
3. Your personal data will not be disclosed to other recipients, except in cases provided for by law;
4. Your personal data will be stored until the end of recruitment.
5. Do you have:- the right to access your personal data,- the right to rectify (correct) your personal data,- the right to limit the processing of personal data,- the right to delete data in cases and on the principles set out in the provisions of the GDPR.
6. If you think that personal data are not processed correctly, you have the right to lodge a complaint with the supervisory body - the Office for Personal Data Protection;
7. Your data will not be processed in an automated manner and will not be profiled.
8. Your data will not be transferred to a third country.

*To the matters not covered in this information, the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46 apply / EC (general regulation on data protection) - Journal of Laws EU.L.2016.119.1.*