The competition for the post: lecturer

The Rector – Commandant of General Tadeusz Kościuszko Military University of Land Forces announces a competition for the post of an lecturer (instructor) at the Faculty of Security Studies.

Job status: full-time contract of employment

Place of work:
The General Tadeusz Kościuszko Military University of Land Forces (MULF), ul. Piotra Czajkowskiego 109, Wrocław.

Main task:

- preparing and conducting didactic classes in accordance with accepted standards, educational program, study plan and timetable, as part of the planed teaching load;
- participation in various forms of education, preparing and leading (running) passes and consultations;
- developing (creating) educational and methodical documentation;
- developing planning and analytical documents, completing reports from educational activity;
- analyzing (studying) educational programs and trainings in the field of subjects (activities) and developing proposals for their changes included current needs and recommendations from control activity;
- handling of the elements of information system adjunctive in management process of university in the field of planning, inventorying and processing the educational process and documentation workflow in the field of competencies;
- participation in scientific and organizational projects realized by the MULF.

Necessary requriments:

- required education level: masters's degree;
- paramedical eligibility;
- a declaration of full-time employment at MULF as the main place of work;
- IT skills to include familiarity with Microsoft office suite and internet/ e mail.
- The candidate who has been selected in the recruitment process submits a declaration that during employment he undertakes to inform the employer in writing each time about:
  - intention to leave and stay abroad,
  - the name of the employer with which he performs paid work and the address of his seat.

Additional requriments:

- experience in organizing first aid popularizing projects;
- completed courses of TCCC-MP (Tactical Combat Casualty Care for Medical Personel) or the international organization NAMIT;
- experience in conducting classes in the field of first aid or medical rescue;
- completed courses as first aid instructor, mountain rescuer and water rescuer;
- ability to work in a team.

Deadline for submitting documents: by **September 09, 2022.**

Place for submitting documents: The Office of the General Tadeusz Kościuszko Military University of Land Forces, ul. Piotra Czajkowskiego 109, 51-147 Wrocław, in person or by post (the date of the postmark counts) or electronically to the following address: kancelaria@awl.edu.pl

Documents: CV, a motivational letter, copies of documents confirming education, seniority, completed courses and trainings as well as other documents confirming qualifications, scientific and didactic experience, a full-time job declaration at MULF as the main place of work (in case of foreign candidates if the documents are not issued in Polish, it is necessary to submit copies of documents together with a sworn translation; if the academic degree was obtained at a foreign university, a copy of the document confirming the recognition of the academic degree or a statement about the basis for recognizing the title on the basis of the agreement on the recognition of education equivalence in Poland should be submitted), a statement on submission to the examination procedure (applies to candidates who are not Polish citizens).

The above documents should be delivered to MULF in a sealed envelope with the name of the position or electronically.

Please add the following clause: "I have read the information clause, including the information about the purpose and methods of processing my personal data and my rights".

The University reserves the right to contact selected persons who meet the requirements specified in the announcement and to cancel the competition without giving reasons. Offers delivered to MULF after the abovementioned deadlines are subject to rejection. After the recruitment process, the documents will be destroyed by the commission.

INFORMATION CLAUSE

In accordance with Article 13, section 1 and 2 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46 / EC (General Data Protection Regulation „GDPR"), please be informed that the Controller of your personal data is **Akademia Wojsk Lądowych imienia generała Tadeusza Kościuszki / the General Tadeusz Kościuszko Military University of Land Forces (MULF),** 51-147 Wrocław, ul. Czajkowskiego 109.

1. The Controller has designated the Data Protection Officer who supervises the processing of personal data, and who can be contacted via the following e-mail address: iod@awl.edu.pl.
2. Your personal data will be processed in accordance with the applicable law in order to carry out the recruitment procedure (Article 6 (1) (b) of the GDPR) resulting from Article 22 of the Labor Code and necessary to participate in recruitment proceedings, while other data, including contact details, based on the consent (Article 6 (1) (a) of the GDPR), which may be revoked at any time.
3. The data will not be shared with any external entities, except as provided by law.
4. The data will be stored until the recruitment process is completed.
5. You have the right to:
   - access your personal data,
   - rectify (correct) your personal data,
   - restrict the processing of your personal data,
   - erase your personal data, in cases and on the principles set out in the provisions of the GDPR.
6. If you acknowledge that personal data is not processed correctly, you have the right to lodge a complaint with a supervisory authority – the Personal Data Protection Office.
7. Your data will not be processed in an automated manner and will not be profiled.
8. Your data will not be transferred to a third country.

To matters not covered by this information, the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46 / EC (General Data Protection Regulation) – Journal of Laws EU.L.2016.119.1.