

Annex no. 1 to The OTM-R POLICY - OPEN TRANSPARENT MERIT-BASED RECRUITMENT

#### Assistant professor in the group of research and teaching staff Institute of General and Ecological Chemistry

Lodz University of Technology is one of the finest universities of technology in Poland. Its tradition and experience in training professionals and conducting research date back more than 75 years. It is an attractive partner for business. It cooperates with the largest national and international corporations. It conducts research of a European standard, develops new technologies and creates innovation in collaboration with the leading research centres all over the world. One of the pillars of Lodz University of Technology management is equal treatment of staff regardless of their gender, age, race or other demographic and social characteristics. In 2016, TUL was the first technical university in Poland to receive the HR EXCELLENCE IN RESEARCH award certifying that the University adheres to the principles of the European Charter for Researchers and the Code of Conduct for the Recruitment of Researchers.

#### 1. The requirements to be met by the candidate:

- PhD degree in chemical sciences;
- scientific achievements documented by at least 14 publications from the Philadelphia list;
- experience in the synthesis of new coordination compounds, especially on ligands with pharmacological properties;
- the ability to optimize the crystallization processes of coordination compounds;
- experience in the field of analytical research using the methods of elemental analysis, atomic absorption spectrometry, infrared spectroscopy, as well as thermogravimetric analysis coupled with mass spectrometry;
- experience in the analysis of biological data and the use of in silico methods;
- experience in conducting classes with students in Polish;
- fluent knowledge of Polish in speech and writing, good knowledge of English;
- documented participation in national and international scientific conferences;
- documented knowledge of the principles of Good Laboratory Practice and work in an accredited laboratory;
- the ability to publicly present the results of scientific work;
- minimum 5 years of work experience in an industrial laboratory;

#### Desired additional skills:

- ability to work in a group;
- ease of communication;
- time management skills;
- independence and the ability to make decisions;
- ease of acquiring knowledge and the ability to independently plan and conduct experiments.

# 2. Specification of the terms and conditions of employment and authority associated with the position.

- full time position,
- expected date of commencement of work: May, 2023
- 3. Description of the expected responsibilities and duties:

#### Research topics carried out by the employee will include:

- development and optimization of synthesis methods and crystallization processes of new coordination connections with medically active ligands;
- studies of the obtained compounds using biological and in silico methods;
- analysis of biological data.

Politechnika Łódzka 90-924 Łódź, ul. Żeromskiego 116 tel. 42 636 55 22, fax: 42 636 56 15, www.p.lodz.pl





#### **Expectations:**

- planning and conducting scientific work and publishing the results
- in journals from the Philadelphia List;
- teaching in Polish and English;
- preparation of scientific publications, including review articles;
- preparation of research project proposals.

#### 4. List of the required documents:

1) application for employment to the Rector of Lodz University of Technology;

2) Curriculum vitae with list of academic and didactic achievements;

 a) personal questionnaire for a person applying for employment at Lodz University of Technology, as provided in Annex no. 1.1 to the OTM-R POLICY - OPEN TRANSPARENT MERIT-BASED RECRUITMENT;
b) Data Privacy Statement as provided in Annex no. 1.2 to the OTM-R POLICY - OPEN TRANSPARENT MERIT-BASED RECRUITMENT;

5) Consent to the processing of personal data, as provided in Annex no. 1.3 to the OTM-R POLICY - OPEN TRANSPARENT MERIT-BASED RECRUITMENT;

- 6) true copies/copies of diplomas;
- 7) other documents proving the qualifications.

#### 5. The place, manner, and deadline for submitting the documents:

Please send all the documents to the following address e-mail: aneta.weglinska@p.lodz.pl or by regular mail to: Lodz University of Technology, Institute of General and Ecological Chemistry, Żeromskiego 116, 90-924 Lodz, building A27 until April 18, 2023 r. If documents are to be sent by post, please include the words 'Job Application' on the envelope." The date of receipt of documents at the Institute of General and Ecological Chemistry will count. Candidates will be able to collect their submitted documents related to the competition for a period of 30 days from the date of completion of the competition.

The required documents must be attached in PDF format (total size of all attached files should not exceed 10 MB).

# 6. Contact person and postal and e-mail addresses to which documents or scans thereof may be forwarded:

Additional information on the competition is provided by Aneta Węglińska: aneta.weglinska@p.lodz.pl.

7. The expected date of the announcement of the decision: 04.2023 r.

8. If documents are to be sent by post, please include the words 'Job Application' on the envelope."





Annex no. 1.1 to The OTM-R POLICY - OPEN TRANSPARENT MERIT-BASED RECRUITMENT

### PERSONAL INFORMATION FORM FOR APPLICANTS FOR EMPLOYMENT AT LODZ UNIVERSITY OF TECHNOLOGY

1.	First name(s) and family name
2.	Date of birth
3.	Contact details
4.	Education (where required for specific duties or jobs)
	(name of school and graduation date)
	(occupation, specialisation, degree, professional title, academic title)
5.	Professional qualifications (where required for specific duties or jobs)
	(courses, postgraduate education, other forms of further development of knowledge and skills)
6.	Employment history (where required for specific duties or jobs)
7.	(employment periods and jobs held at previous employers') Additional personal information, where the right or the duty to disclose it exists under specific regulations

(place and date)

Politechnika Łódzka 90-924 Łódź, ul. Żeromskiego 116 tel. 42 636 55 22, fax: 42 636 56 15, www.p.lodz.pl (signature of the applicant)







Annex no. 1.2 to The OTM-R POLICY - OPEN TRANSPARENT MERIT-BASED RECRUITMENT

### Data Privacy Statement for job candidates

Pursuant to Article 13(1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation, Official Journal of the EU L 119/1), hereinafter referred to as "GDPR", we inform you as follows:

1) Lodz University of Technology with the registered office in Lodz is the Controller of your personal data;

2) We have appointed a Data Protection Officer to supervise the compliance of personal data processing, who can be contacted in matters concerning the protection of your personal data at the following e-mail address: iod@adm.p.lodz.pl; telephone number: 42 631 2039; or in writing to the address of our registered office: Lodz University of Technology, Żeromskiego 116, 90-924 Łódź;

3) As the controller, we will process your data for the purpose of the recruitment process for the position indicated, based on your consent (Article 6(1)(a) GDPR);

4) You have the right to withdraw your consent to the processing of your personal data at any time, but such withdrawal shall not affect the lawfulness of the processing effected on the basis of your consent prior to its withdrawal;

5) You have the right to lodge an objection against the processing of the data as set out above at any time. We will cease to process your data for these purposes unless we can demonstrate that there are compelling legitimate grounds for us to do so which override your interests, rights, and freedoms, or that your data will be required for the possible establishment, assertion, or defense of claims;

6) Your personal data provided in the CV, personal information form for the applicant for employment, and copies of documents supporting your professional experience, education, additional credentials and qualifications will be processed for the period in which claims related to the recruitment process may arise, i.e. for 6 months following the conclusion of the recruitment process. For individuals who have given their consent to the processing of personal data for the purposes of future recruitment, for a period of 12 months following the conclusion of the recruitment process during which the consent has been given;

7) Only individuals authorized by the Controller to process your data in the performance of their duties will have access to your data;

8) Your personal data will not undergo automated processing and will not be subject to profiling;

- 9) Under GDPR, you shall further have:
- a) the right to access your data and to receive copies thereof,
- b) the right to rectification (amendment) of your data,
- c) the right to erasure/to be forgotten, restriction of data processing,
- d) the right to data portability,
- e) right to file a complaint to the supervisory authority President of the Personal Data Protection Office, Stawki 2, 00-193 Warsaw.

(date and signature of the candidate)





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Annex no. 1.3 to The OTM-R POLICY – OPEN TRANSPARENT MERIT-BASED RECRUITMENT

# Consent of the candidate to the processing of personal data (pursuant to Article 7 GDPR)

I consent to the processing of my personal data by Lodz University of Technology, the Controller of the data included in the following documents that I have submitted:

.....

for the purpose of recruitment/employment\*.

I hereby declare that I have been informed of the right to withdraw my consent at any time, effective as of the date of submission of the withdrawal of consent.

The Controller (or an authorised representative) has also informed me that the withdrawal of consent does not affect the lawfulness of the processing performed on the basis of the said consent prior to its withdrawal.

(date and signature of the candidate)

\* delete as appropriate

